FAIRBANKS NORTH STAR BOROUGH
INDIVIDUAL VOLUNTEER APPLICATION

The Borough welcomes volunteer applications. Please print clearly or type the application. Submit
volunteer applications to the department in which you are interested in volunteering.

POSITION TITLE: ____________________________

NAME: ____________________________ PHONE: (H) __________________

ADDRESS: ____________________________ PHONE: (W) ____________

CITY: ____________________________ STATE: ____________ ZIP: __________________

Is this volunteer work connected to a school course? ☐ No ☐ Yes(# of hours needed: ______)

Have you ever been convicted of a Felony? ☐ No ☐ Yes (Explain on a separate sheet of paper and attach it to this
application. A conviction record will not necessarily be a bar to selection.)

If referred, by whom:

Name: ____________________________ Relationship: ____________ Phone: ______

Name: ____________________________ Relationship: ____________ Phone: ______

I. AVAILABILITY

A. HOW LONG DO YOU WANT TO VOLUNTEER?

☐ One Time ☐ 2 Weeks ☐ 1-3 Months ☐ 6 Months ☐ Indefinitely

B. WHAT IS YOUR PREFERENCE?

☐ Weekdays ☐ Evenings ☐ Weekends

☐ Other ____________________________

C. IS THERE A PARTICULAR AREA OF INTEREST? (Check all that apply)

☐ Adults ☐ Seniors ☐ Children ☐ Teens ☐ Library Staff ☐ Disabled

☐ Animals ☐ Parks and Recreation ☐ Other ____________________________

Updated 8/23/05
II. SKILLS

Describe your office equipment operation skills (e.g. Computers, Software, Office Equipment, etc.)

Describe your shop equipment operation and grounds keeping skills (e.g. Power and hand tools, etc.)

III. INTERESTS AND BACKGROUND

Why are you interested in volunteering?

Education Background:

Work Experience:

Hobbies, Interests, Skills:

Previous Volunteer Experience:

Current Volunteer Experience:

In case of an emergency, please contact:

NAME: __________________________ PHONE: __________________________

ADDRESS: ___________________________________________________________

CITY: __________________________ STATE: __________________________ ZIP: __________________________

I hereby certify that all information is true and understand that erroneous information on this application will lead to my removal as a volunteer.

I consent to a background check, (if applicable). □ Yes □ No

Your Signature: __________________________ Date: __________________________

Parent Signature (if minor) __________________________ Date: __________________________

Updated 8/23/05
ANIMAL CONTROL

POSITION TITLE: Volunteer Animal Tender's Assistant (16 years and up)
BASIC FUNCTION: Provide assistance to Animal Tenders to care for, clean, and feed animals impounded at the Animal Shelter.
MINIMUM QUALIFICATIONS: Ability to follow verbal and written instructions, write legibly, handle animals in a humane manner, deal courteously with the public; demonstrated ability to lift objects of various shapes and weights safely.

EMERGENCY OPERATIONS

POSITION TITLE: Haz-Mat Team Volunteer (18 years and up)
BASIC FUNCTION: Respond to spill and other contamination events as needed. Provide safe assessment and mitigation of hazards.
MINIMUM QUALIFICATIONS: Ability to follow verbal and written instructions and deal courteously with the public under stressful conditions. Technical training and expertise in hazard response and cleanup of hazardous material. Physically fit with ability to pass a medical evaluation, wear a respirator and total encapsulation suit. Ability to perform periods of heavy lifting and strenuous exertion.

LIBRARY

POSITION TITLE: Library Volunteer (14 years and up)
BASIC FUNCTION: Library volunteers perform a variety of functions which may include: Assist with children's programs (nametags, crafts, etc.) and the Summer Reading Program (June and July only). Teach crafts to children. Perform filing, shelf-reading and other activities (straightening games, cleaning animal homes, etc.)
MINIMUM QUALIFICATIONS: Ability to follow verbal and written instructions; deal courteously with the public.

PARKS AND RECREATION

POSITION TITLE: Adaptive Recreation Volunteer (16 years and up)
BASIC FUNCTION: Assist Adaptive program participants with activities, such as exercise, swimming, outings, skiing, arts and crafts, biking, etc.
MINIMUM QUALIFICATIONS: Ability to work with people experiencing various disabilities; display patience; good communication skills; and creativity. Must consent to a background check.

Updated 8/23/05
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<tr>
<th>POSITION TITLE:</th>
<th>Park Development Volunteer – Pioneer Park (16 years and up)</th>
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<tbody>
<tr>
<td>BASIC FUNCTION:</td>
<td>Assist non-profit park user groups in program development (including interpretation), marketing, and visitor service. Work may include: assisting with exhibit design, providing marketing advice, providing advice in basic museum function, assisting in the development and delivery of interpretive messages.</td>
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<tr>
<td>MINIMUM QUALIFICATIONS:</td>
<td>Excellent communication skills. Experience in marketing, program development (including interpretation), or visitor service.</td>
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<tr>
<th>POSITION TITLE:</th>
<th>Parks Maintenance Volunteer (16 years and up)</th>
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<tr>
<td>BASIC FUNCTION:</td>
<td>Litter pick-up, routine janitorial duties, basic grounds keeping, care of horticultural stock, painting, minor repair tasks and installation of new equipment.</td>
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<tr>
<td>MINIMUM QUALIFICATIONS:</td>
<td>Ability to perform routine maintenance duties; may use variety of tools and equipment. Demonstrated ability to lift objects of various shapes and weights safely.</td>
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<th>POSITION TITLE:</th>
<th>Senior Recreation Volunteer</th>
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<tr>
<td>BASIC FUNCTION:</td>
<td>Participate and assist in various programs for seniors such as: computer class, tutoring, exercise class, bowling, group outings and special events.</td>
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<tr>
<td>MINIMUM QUALIFICATIONS:</td>
<td>Ability to work with the elderly, display patience and good communication skills. Must consent to a background check.</td>
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<th>POSITION TITLE:</th>
<th>Special Event Volunteer (14 years and up)</th>
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<tr>
<td>BASIC FUNCTION:</td>
<td>Assist with set-up, operation, and take-down of equipment and structures for special events. May include light cleaning.</td>
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<tr>
<td>MINIMUM QUALIFICATIONS:</td>
<td>Good communication skills. Ability to complete tasks in an efficient and timely manner and follow written and verbal instructions. Ability to perform tasks under pressure. Demonstrated ability to lift objects of various shapes and weights safely.</td>
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<th>POSITION TITLE:</th>
<th>Water Safety Instructor Volunteer (16 years and up)</th>
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<td>BASIC FUNCTION:</td>
<td>Assist Instructor with class preparation and instruction of adults and children enrolled in swimming lessons and aquacise.</td>
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<tr>
<td>MINIMUM QUALIFICATIONS:</td>
<td>American Red Cross certification in CPR for the Professional Rescuer with AED. Standard First Aid, and basic swim skills at or above level 5. Must consent to a background check.</td>
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