



Fairbanks North Star Borough

DEPARTMENT OF PUBLIC WORKS
Rural Services Division

ruralservices@fnsb.gov
Main: (907)459-1223
Fax: (907) 459-1499

PROJECT REQUEST FORM

Service Areas are encouraged to breakup projects having an estimated cost more than \$500,000 into multiple projects (Phase 1, Phase 2) with costs below the grant limit.

Service Areas are also encouraged to combine small projects with similar improvements into larger projects. Projects with an estimated cost of less than \$20,000 will not be considered.

Do not include general maintenance items, such as brushing, ditch cleaning, etc., in this project submittal.

If necessary, attach additional pages to explain important details and the Service Area Commissions priority selection for this project request.

All areas of information are necessary for project submittals. Incomplete submittals may not be considered.

1) Service area: _____ 2) District: _____ 3) Road: _____

4) Provide a brief, but adequate description of what the Service Area Commission believes this project should entail.

5) Has this project been discussed at a publicly noticed service area meeting? ___ Yes ___ No

6) Do the minutes of the meeting above reflect an understanding of this project by the residents in the attendance that is consistent with the description of the project provided above? ___ Yes ___ No

7) This project is ___ a new project **or** ___ previous project being resubmitted. (Select one)

8) Length of improvement is ___ entire road **or** ___ portion of road ___ approximant length.

9) Funds for individual projects are limited to \$500,000. If this project is selected and exceeds this amount, is the service area willing to provide or secure the additional funds? ___ Yes ___ No



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10) Existing Road Conditions

- paved, drivable year-round intersection
- gravel, drivable year-round intersection
- dirt, drivable year-round

- 4-wheel drive only, year-round
- 4-wheel drive only during breakup
- not drivable during breakup
- no existing road
- other _____

11) Issues Concerning Road

- steep approach grades to
- poor/limited sight visibility at
- bus route

- dust control
- accessibility
- spring breakup
- other _____

12) PRIORITY of this project compared to ALL projects, both existing and new, submitted by the Service Area.

- First (1st) priority Second (2nd) priority

13) Ranking Criteria

A.) Safety Deficiency – Provide pertinent data on safety issues. Is there a history of accidents involving life, injury, or property damage? Are there design or condition deficiencies, such as improper construction, insufficient base material, incorrect road width, limited sight distance or acute alignment of intersection? Is there a history of resident complaints?

B.) Accessibility – What accessibility issues exist for this road? Are there problems with year-round or seasonal accessibility? Are there problems with emergency response or school bus services?

C.) Maintenance and Operational Cost Reduction – Will this project reduce the maintenance and operations costs? If so, estimate the reduction. Explain.



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D.) Traffic Volume / Road Designation – Estimate the average daily traffic (ADT) volume on this road. Is there “cut through” traffic (traffic originating from outside the service area) on this road? If so, what percentage of the ADT does this represent? Is there heavy use by commercial vehicles, gravel trucks, recreational vehicles, etc.?

14) How will this project benefit the service area? _____

15) Please explain any other details pertinent to this request.

16) Commissioner Signatures:

Signature

Date

Signature

Date

Signature

Date