



# Fairbanks North Star Borough

DEPARTMENT OF PUBLIC WORKS  
Rural Services Division

## INVOICE APPROVAL FORM

Service Area: \_\_\_\_\_

Contractor/Vendor: \_\_\_\_\_

Invoice No.: \_\_\_\_\_ Invoice Date: \_\_\_\_\_

Invoice Amount: \$ \_\_\_\_\_

Description: \_\_\_\_\_  
(optional)  
\_\_\_\_\_

Commissioner Approval:

*I have reviewed the work performed per the invoice and to the best of my knowledge the work completed satisfies the contract for payment.*

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

*(forms that are not signed will not be accepted)*

*Please submit approval for payment as soon as possible after receipt of commission copy of invoice.*

### **Submit form to FNSB Rural Services Division:**

Deliver: 520 5<sup>th</sup> Ave., First Floor, Suite D

Mail: PO Box 71267, Fairbanks, AK 99707

Fax: 907-459-1499

Email [ruralservices@fnsb.gov](mailto:ruralservices@fnsb.gov)

date received

(office use only)