

Updated October 11, 2021
FNSB COVID-19 CORE MITIGATION STRATEGIES FOR
ALL BOROUGH FACILITIES AND FUNCTIONS

These Core Mitigation Strategies have been developed with consideration of state and federal health guidance, including that issued by the U.S. Centers for Disease Control and Prevention (“CDC”) and the State of Alaska Department of Health and Social Services. Each Borough facility and department must be in compliance with these mitigation strategies or the building or department may not operate. These mitigation strategies must be posted at the entryway of each Borough building and are available on the Employee Portal (fnsbus.sharepoint.com).

**THESE MITIGATION STRATEGIES APPLY TO ALL BOROUGH EMPLOYEES,
 CONTRACTORS, AND VISITORS.**

**ANY PERSON WITH SYMPTOMS CONSISTENT WITH COVID-19, PENDING A COVID-19 TEST,
 AND/OR UNDER AN ISOLATION OR QUARANTINE ORDER
 MAY NOT ENTER THE PREMISES**

The CDC has identified the following symptoms as being associated with COVID-19:

Cough	Shortness of breath or difficulty breathing
Fever	Chills
Muscle or body aches	Sore throat
New loss of taste or smell	Headache
Nausea or vomiting	Congestion or runny nose
Diarrhea	Fatigue

Note: This list does not include all possible symptoms.

<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

1. Face Coverings, Social Distancing, Physical Barriers.

- a. FNSB recommends that all visitors, contractors, and employees wear face coverings regardless of vaccination status (in addition to observing social distancing) at all FNSB facilities. Where required by [law](#), however, face coverings are required.
 - i. Face coverings are **required** to be worn while on conveyances such as buses and at transportation hubs. Additional information about the CDC Order can be found here: [Requirement for Face Masks on Public Transportation Conveyances and at Transportation Hubs | CDC \(https://www.cdc.gov/coronavirus/2019-ncov/travelers/face-masks-public-transportation.html\)](https://www.cdc.gov/coronavirus/2019-ncov/travelers/face-masks-public-transportation.html)

- b. **At least six feet of distance must be maintained** between employees as well as between employees and non-employees (members of the public, contractors, etc.).
 - i. **Bus and Van Tran Passengers.** The number and location of passengers on mass transit vehicles, to include buses and Van Tran, shall be limited as necessary to maintain six feet of distance between the driver and passengers.
 - ii. **Floor markings** indicating six feet of distance (including those in elevators) or that direct traffic flow must be observed.
 - iii. **Meetings** shall maintain six feet of distance between participants. Where six feet of distance cannot be maintained, digital means of meeting should be utilized.
 - iv. Employees should not physically touch others (to include shaking hands); contractors and other visitors should not physically touch FNSB employees.
 - v. Where six feet of distance cannot be maintained (such as when passing in a hallway), the greatest distance possible shall be maintained and six feet of distance shall be returned to as quickly as possible.
 - vi. When social distancing cannot be maintained in an area such as a restroom or breakroom, additional persons shall wait their turn outside.
 - c. **Physical barriers** shall be maintained between employees and non-employees (“sneeze guards”), except at Assembly member seats on the dais in the Assembly Chambers.
2. **Facility/Department Specific Mitigation Plans.** Where a facility or department has a specific mitigation plan, all contractors, visitors, and employees must abide by it. Where these Core Mitigation Strategies and the specific mitigation plan address the same matter, the more restrictive shall be followed.
 3. **Facility, Department, or Area Closures.** Where a person confirmed to have COVID-19 has been in a Borough facility, the Borough will decide whether it is appropriate to close the facility, department, or an area in order to clean pursuant to CDC and OSHA guidelines.
 4. **Personal Hygiene.**
 - a. Handwashing capabilities and hand sanitizer containing at least 60% alcohol are provided throughout borough facilities and are available for use by contractors, visitors, and employees.
 - b. Good respiratory hygiene should be followed, including covering coughs and sneezes. Tissues and waste bins are available for these purposes.
 5. **Cleaning and Disinfection.**
 - a. FNSB Custodial Staff shall routinely clean Borough facilities.
 - b. FNSB staff shall routinely disinfect shared high-frequency touchpoints and common service areas. High-touch surfaces shall be disinfected at least once a day but will be disinfected more frequently depending on the frequency of contact and the

- number of different people touching the surface.
- c. Only disinfectants approved by the Environmental Protection Agency (EPA) for use against COVID-19 will be used.
6. **Concessionaires.** Food concessionaires are encouraged to develop tailored COVID-19 mitigation plans for their events. All food concessions in Borough facilities shall be operated in compliance with these Core Mitigation Strategies, to include maintaining six feet of distance between Borough employees and between Borough employees and non-employees, unless the concessions are operated at a facility occupied under an exclusive use agreement.
 7. **Increased Ventilation.** All facilities shall have increased ventilation to the greatest extent possible to increase the delivery of clean air and dilute potential contaminants.
 8. **Employee Self-Screening; Mandatory Employee Reporting; Sick Employees Must Stay Home.**
 - a. All employees must perform a self-screening for symptoms associated with COVID-19 before entering the workplace prior to each shift.
 - b. All employees must report to FNSB Human Resources if
 - i. They are under an isolation or quarantine directive by a doctor or public health authority;
 - ii. They are confirmed to be infected with COVID-19;
 - iii. They are experiencing symptoms associated with COVID-19;
 - iv. They are awaiting test results;
 - v. They have been identified as a close contact of a person infected with COVID-19 (unless the employee is fully vaccinated).
 These employees are required to stay out of the workplace until cleared by FNSB Human Resources to return.
 - c. All sick employees must stay out of the workplace.
 - d. FNSB Human Resources will perform a close-contact investigation to identify and notify employees who have come in close contact with a person confirmed to be COVID-19 positive.
 9. **Training.** FNSB Human Resources and supervisors provide training to all employees on these mitigation strategies and any applicable facility/department specific mitigation plan.

The pandemic and the Borough's response are dynamic and change regularly. The Borough will continue to update staff, patrons, community members, suppliers, and contractors with information about how the Borough is responding to the pandemic. Additional COVID-19 information can be found on [the Borough website \(www.fnsb.gov\)](http://www.fnsb.gov).