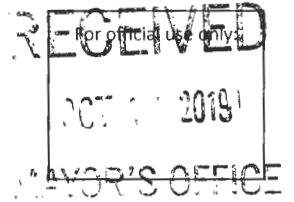




FNSB CAPITAL IMPROVEMENT PROGRAM

2019 Project Nomination Form



Nominations will be accepted from **August 12** to **October 11**. Please fill out the nomination form as completely as possible. If a section does not apply to the project you are nominating, please leave that section blank. Please attach additional relevant information to this nomination packet as appropriate. There is no limit to the number of projects that can be submitted.

Completed nomination forms can be submitted:

In person at:
Fairbanks North Star Borough
Attn: Mayor's Office
907 Terminal Street
Fairbanks, AK 99701

By mail to:
Fairbanks North Star Borough
Attn: Capital Improvement Program
PO Box 71267
Fairbanks, AK 99707

NOMINATOR'S NAME:	<u>Kristin Baysinger</u>	DATE:	<u>10/11/19</u>
ORGANIZATION (IF APPLICABLE):	<u>ASM Global</u>		
AFFECTED DEPARTMENT:	<u>Parks & Recreation - Carlson Center</u>		
PHONE:	<u>(907) 347-3522</u>	EMAIL:	<u>kbaysinger@fnsb.us</u>

Name of Proposed Project: Carlson Center Entry Upgrade

Project Scope/Description:

The points of entry and exterior walkways at the Carlson Center are in need of an upgrade.

The south west lower entry, commonly referred to as the "main entry" or "front doors" will be expanded by adding on 400 square feet of additional space. This space will include an expanded box office area, adding on two additional points of sale. Upgrades to flooring and finishes are also included, along with new signage.

The north east lower entry, commonly referred to as the "passgate" will be remodeled into a main/accessible entry by adding on 700 square feet of additional space on the ground floor, as well as the 2nd floor. This space will include a service elevator, a functioning box office area on the ground floor, upgrades to flooring and finishes, doors with windows on the ground floor, entry overhang on the ground floor and new signage.

The exterior stairways on the northeast, southeast, and southwest corners of the building will be covered.

Sidewalk edges will be repaired to eliminate crumbling.

Repair the asphalt ramp leading from the north parking lot to the upper north east and upper south east entries.



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SAFETY AND CODE COMPLIANCE

1. Does the project reduce or eliminate a health or safety risk?

Yes No

Please explain:

Expanding the south west entry will eliminate guests having to wait in lines outside in cold temperatures.

Covering exterior stairways will reduce snow and ice buildup, making them safer to use.

2. In your opinion, what is the current condition of the facility?

Poor This is a new facility
 Fair
 Good
 Excellent

Please explain:

The Carlson Center is nearing 30 years old and has been well maintained considering its age. Regular maintenance is performed and areas stay clean and organized.

3. Does the project improve accessibility compliance? (For example: parking lot design, doorway design, counter height, floor access, restroom access, etc.)

Yes No

Please explain:

Currently, the only accessible way for a person to enter through the rear of the facility is by moving up the long asphalt ramp, which is in disrepair and has uneven surfaces. This extends the time it takes to enter, which is not conducive to the cold winter temperatures. In addition, the Administration Office, Main Box Office, and the majority of accessible parking spaces are all located in the rear of the building so on non-event days, guests needing an accessible way to enter must be met at the front of the facility and escorted up the elevator and across the length of the building to access the Box Office or Administrative services, or they must walk up the asphalt ramp in the rear of the facility. Adding a service elevator in the rear of the facility will improve accessibility.

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FACILITY CONDITION

4. How old is the facility since original construction?

- 41+ years This is a new facility
 31 - 40 years
 21 - 30 years
 11 - 20 years
 0 - 10 years

5. Does the project replace an existing facility?

- Yes No

If yes, please identify the building it would replace and any other supporting information, including the condition of the existing facility (poor, fair, good, excellent):

PROJECT FUNDING

6. What is the status of project funding?

- Fully funded
 Partially funded
 No funding

Please identify the source and amount of any funding that is already secured in support of this project:

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7. Are there grant, foundation, sponsorship, or other alternative sources of funding available for this project?

Yes No

a. If yes, is there a match requirement?

Yes No

b. If a match is required, how much? Please choose the most applicable option.

- 1 - 10% match required
- 11 - 20% match required
- 21 - 30% match required
- 31 - 40% match required
- +41% match required

Please identify the potential funding sources, how the project is eligible for such funds, any work done to commit such funds (i.e., application or proposal submitted and/or approved), and any additionally relevant information:

8. If applicable, does your organization plan on contributing any funds?

Yes No

If yes, please identify the amount and source of funds planned in contribution of this project:

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ENVIRONMENTAL

9. Will the project clean up contamination (such as lead, asbestos, fuel contamination, etc.)?

Yes No

Please explain:

10. Does the project improve air quality?

Yes No

Please explain:

11. Will the project reduce storm water runoff?

Yes No

Please explain:

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12. Will the project improve groundwater quality?

Yes No

Please explain:

13. Will the project improve energy efficiency?

Yes No

Please explain:

PUBLIC USE

14. Will the project improve the customer experience?

Yes No

Please explain:

By remodeling the exterior walkways and lower NE and SW entrances and adding a service elevator, it will improve the entry experience of guests, especially those who may need accessible accommodations. It will also make entering and exiting a safer experience.

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15. Is the project served by a fixed transit route?

Yes No

Please explain:

The FNSB MACS Blue Line Route serves the Carlson Center.

16. Will the project improve facility capacity?

Yes No

Please explain:

ONGOING MAINTENANCE COST

17. Will the project reduce utility expenses on a cost per square foot (\$/SF)?

Yes No

Please explain:

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18. Will the project reduce maintenance expenses on a cost per square foot (\$/SF)?

Yes No

Please explain:

It can be assumed that this project may increase maintenance expenses due to adding a second service elevator, as well as adding square footage to the facility.

19. Will the project extend the life of an existing facility?

Yes No

Please explain:

PLANNING AND DESIGN

20. Does the project have complete designs?

Yes No

Please explain:

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21. Have there been any project scope and/or engineering studies done?

- Yes No

If yes, please explain all work that has been done on this project to date. Please attach and submit all relevant information as part of the project nomination packet.

BUDGET IMPACT

22. How will the project impact the operation budget for the affected department?

- Increase the operating budget
 Maintain the operating budget
 Decrease the operating budget

Please explain:

IGCP Charges will increase due to the cost of the service agreement for the elevator, as well as maintenance expenses for expanding the square footage of the facility. Operating costs will increase slightly due to additional janitorial services required to keep the area clean. It will also require 2-4 additional ticket sellers to staff the box office during select ticketed events, which is a cost that is typically passed on to the facility client and does not affect the operating budget.

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POPULATION REACHED

23. What type of population will be served by the proposed project?

- Regional areawide users
- Single community
- Multiple neighborhoods
- Single neighborhood

Please describe the area, population served, and the need that will be met by this project:

The Carlson Center is Interior Alaska's largest entertainment and event venue and serves visitors and residents of Interior Alaska and surrounding communities at a variety of events that reach various demographics. Annual attendance at the Carlson Center averages between 120,000-160,000 people per year. Currently, there is not an easily accessible entry point in the rear of the facility, which includes the main box office and administration offices, and also acts as a main point of entry during most events. This creates a challenge for users and guests of the facility during both "event days," and "non-event days." Additionally, entry into and exiting out of the facility will be a safer experience with the covered stairways, which will reduce snow and ice build up.

SUPPORT

24. Please select all applicable form of support this project has:

- Resolutions of support (agencies, governments, etc.)
- Letters of support (groups, businesses, organizations, etc.)
- General public support or letters from residents

Please explain levels of support identified above and provide specific examples:

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25. Does this project meet any goals or objectives that are identified in any Borough plans (such as the Comprehensive Plan)?

Yes No

If yes, please identify which goals and objectives in specific plans that this project meets:

PROJECT COST

26. What is the estimated project cost? \$ 1.3 million

Please explain why this cost is reasonable and should be allocated to this project: