

FAIRBANKS NORTH STAR BOROUGH
APPLICATION FOR GROUPS PERFORMING FNSB PROJECTS

The Borough welcomes and encourages volunteer organizations to complete approved projects. Each year the Borough will make available a list of approved projects for volunteer groups. Groups must comply with the Volunteer Policy for Groups performing FNSB Projects (FNSB 65.28) Please print clearly or type the application. Submit applications to the department in which you are interested in volunteering and identify the specific project.

PROJECT TITLE: _____ DEPARTMENT: _____

GROUP NAME: _____

PROJECT LEADERS NAME: _____ PHONE: _____

ADDRESS: _____ PHONE (Alt): _____

CITY: _____ STATE: _____ ZIP: _____ EMAIL: _____

I. AVAILABILITY

A. WHAT IS YOUR PROPOSED SCHEDULE FOR COMPLETION OF THIS PROJECT?

Start _____ End _____

B. LIST THE NAMES OF THE VOLUNTEERS YOU PLAN TO USE ON THIS PROJECT. FOR EACH VOLUNTEER WHO IS UNDER THE AGE OF 18, ALSO LIST THEIR AGE.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____ (ATTACH SEPARATE SHEET IF NEEDED)

Has anyone in your group expected to volunteer on this project been convicted of a Felony?

- No Yes (Explain on a separate sheet of paper and attach it to this application.
A conviction record will not necessarily be a bar to participation.)

II. PROJECT PROPOSAL INFORMATION

Complete in full - attach additional sheet(s) if necessary

1. Proposed project location: _____

2. Proposed scope of the project: _____

3. Monetary value expected to be donated for the project (including volunteer time) - be specific and provide a breakdown of the estimate:

4. What assessment has the Project Leader done or what assessment will the Project Leader do to match volunteer assignments with volunteer capabilities:

5. What tools or equipment are you requesting from the FNSB (include from which department, if known) to complete the project:

6. What tools or equipment will be provided by the organization to complete the project:

7. What orientation and training will be provided to the volunteers immediately prior to beginning the project, be specific as to type and content of training:

III. CERTIFICATION AND SUBMITTAL

I hereby certify that all information is true and understand that erroneous information on this application will lead to my Group's removal as an eligible volunteer. I further certify that the Group's participants will comply with Borough policies and procedures while performing work on Borough premises. I understand that the Group is responsible for the activities of their members and volunteers to include any injuries or damages. No work may begin until the Borough Mayor's office has approved the project and provided me with written notice to proceed.

Signature: _____ Date: _____

Printed Name: _____ Title or Position: _____