



**Fairbanks North Star Borough
Department of Community Planning**

907 Terminal Street/P.O. Box 71267
Fairbanks, Alaska 99707 -1267
(907) 459-1260 Fax: (907) 205-5169
plattng@fnsb.gov

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|-----------------------|
| For Office Use Only |
| Received By: _____ |
| Receipt No.: _____ |
| Date Submitted: _____ |

PUBLIC ROAD NAMING APPLICATION

File # _____

FEES: \$225 road naming application

*******FEES ARE NON-REFUNDABLE*******

(No fee if street renaming is for the purpose of public health & safety)

| Applicant: | |
|--|---------------------------|
| Name: _____ | |
| Mailing Address: _____ | |
| City, State Zip: _____ | |
| Phone: _____ | |
| E-mail: _____ | |
| Property Information: | |
| Section, Township & Range: _____ | Existing Road Name: _____ |
| Legal Description of parcels adjoining the road to be named: _____ _____ | |
| Road Service Area: _____ | |
| List preferred street name and two alternates in order of preference (all three required). No street name currently in use or used within the last five years within the borough will be considered (FNSBC 17.36.020(A)(2)). | |
| Preferred: | _____ |
| Alternate 1: | _____ |
| Alternate 2: | _____ |

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.

Submittal Requirements FNSBC 17.36.020

- Map depicting the location of the road
- Signatures of 75% of property owners adjoining the road to be (re)named
- List favored street name and two alternate names
- Appropriate Fee

PROCEDURE FOR PUBLIC ROAD NAMING FNSBC 17.36

- Within 25 calendar days after submittal of the application, the platting officer shall review the application and supporting materials and do one of the following:
 - If the application is complete, accept the application for review and action by the platting board;
 - If the application is incomplete, return it to the applicant with a written list of deficiencies to be satisfied for acceptance.
- All adjoining property owners will be notified of the request prior to the public hearing.
- Written notification of the Platting Board's decision will be issued to all adjoining property owners.
- The decision may be appealed by submitting written notice of appeal as provided in Chapter 17.68 FNSBC.
- Applicant will be required to provide and install standard street name sign(s) on standard post(s). ***New road name will not become effective until photo verification is submitted to the Community Planning Department that the sign(s) has (have) been installed.***



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ROAD NAMING SIGNATURE PAGE

File # _____

| | |
|---|---------|
| Signatures of 75% of legal owners of property adjoining the road are required with this application. If signing for a corporation or partnership, provide proof of authority to sign. Use additional pages if necessary. | |
| Printed name: | E-mail: |
| Signature: | Phone: |
| Mailing address: | |
| Property owned: | |
| Printed name: | E-mail: |
| Signature: | Phone: |
| Mailing address: | |
| Property owned: | |
| Printed name: | E-mail: |
| Signature: | Phone: |
| Mailing address: | |
| Property owned: | |
| Printed name: | E-mail: |
| Signature: | Phone: |
| Mailing address: | |
| Property owned: | |
| Printed name: | E-mail: |
| Signature: | Phone: |
| Mailing address: | |
| Property owned: | |