



# Borough News

This news page is a public service provided by the Borough Administration and Assembly to inform residents of borough government meetings and activities. Residents are encouraged to express their views on current issues and to be involved in borough activities. To view previous Borough News publications visit <https://www.fnsb.gov/174/Borough-Published-Announcements>

For questions or more information: Contact borough departments at 459-1000 or visit our website [www.fnsb.gov](http://www.fnsb.gov)

## ASSEMBLY NOTICE OF PUBLIC HEARING

Public Hearing will take place on March 10, 2022 at or after 7:00 p.m. during the Regular Assembly Meeting at or hosted from the Mona Lisa Drexler Assembly Chambers, Juanita Helms Administration Center, 907 Terminal Street, Fairbanks, AK.

This meeting will be conducted in-person and by zoom or zoom-only with consideration given to the Borough Operational Status and if the Juanita Helms Administration Center is otherwise open to the public. Please visit <https://www.fnsb.gov/415/Stay-Connected-with-the-Assembly> or contact the Borough Clerk's Office (907) 459-1401. Masks are requested to be worn in the Assembly Chambers.

- ORDINANCE NO. 2022-13. An Ordinance Amending FNSBC Title 16 Public Procurement And Surplus, To Adjust The Dollar Thresholds For Formal Procurement Procedures, Contract Approval, And Bid Security. (Sponsor: Mayor Ward)
- ORDINANCE NO. 2022-14. An Ordinance Amending Ordinance No. 2021-20-1D Relating To The Federal Coronavirus State And Local Fiscal Recovery Funds Established Under The American Rescue Plan Act (ARPA) To Establish Parameters For The Health And Social Services Pass-Through Grants Program. (Sponsor: Mayor Ward)
- ORDINANCE NO. 2021-20-1S. An Ordinance Amending The FY 2021-22 Budget By Appropriating An Additional \$1,200,000 From The General Fund Fund Balance To The Transit Enterprise Projects Fund For The Transit Administration And Maintenance Facility Project. (Sponsor: Mayor Ward)
- ORDINANCE NO. 2021-20-1T. An Ordinance Amending The FY 2021-22 Budget By Appropriating \$14,741 From The General Fund Fund Balance To The Capital Projects Fund For The Required Match For The South Cushman Extension FAST Area Surface Upgrades Project To Be Constructed By The Alaska Department Of Transportation And Public Facilities. (Sponsor: Mayor Ward)

## ASSEMBLY FINANCE COMMITTEE BUDGET WORKSESSIONS & ASSEMBLY PUBLIC HEARING ON ORDINANCE NO. 2022-20, THE PROPOSED FY 2022-2023 BUDGET

FNSB Juanita Helms Administration Center  
Mona Lisa Drexler Assembly Chambers  
907 Terminal Street, Fairbanks, Alaska

Date	Time	Location	
March 3, 2022 (Thursday)	5:30 p.m.	Assembly Chambers	Finance Committee Meeting Fairbanks Economic Development Corporation (FEDC) Budget Presentation
March 17, 2022 (Thursday)	5:30 p.m.	Assembly Chambers	Finance Committee Meeting Explore Fairbanks Budget Presentation
April 7, 2022 (Thursday)	5:30 p.m.	Assembly Chambers	Finance Committee Meeting Mayor's Proposed FY 22/23 Budget Overview
April 16, 2022 (Saturday)	9:00 a.m.	Assembly Chambers	Finance Committee Budget Worksession Administration Departmental Overviews
April 21, 2022 (Thursday)	5:30 p.m.	Assembly Chambers	Finance Committee Meeting School District Budget Presentation
April 23, 2022 (Saturday)	9:00 a.m.	Assembly Chambers	Finance Committee Budget Worksession Administration Departmental Overviews continued & Recommendations
April 30, 2022 (Saturday)	5:30 p.m.	Assembly Chambers	Finance Committee Budget Worksession Recommendations - continued <i>IF NEEDED</i>
May 5, 2022 (Thursday)	6:00 p.m.	Assembly Chambers	Regular Assembly Meeting Public Hearing on Ordinance No. 2022-20 (Proposed FY 22/23 Budget)
May 12, 2022 (Thursday)	6:00 p.m.	Assembly Chambers	Reconvened Assembly Meeting Action on Ordinance No. 2022-20

Contact the Borough Clerk's Office at (907) 459-1401 with any questions.

## ATTENTION PROPERTY OWNERS

The Fairbanks North Star Borough (FNSB) Assessment Notices have been mailed to all owners of real property in the borough. The Assessment Notice is NOT a tax bill, but rather a summary statement showing the value of the land and all improvements on the land.

If you have not received your Assessment Notice, please contact the Assessing Department as it may have been returned due to an incorrect or outdated mailing address.

## BOARD OF EQUALIZATION

All property owners are encouraged to review their assessment notices and contact the Assessing Department about errors, omissions, or inequities. If an understanding cannot be reached, you may appeal to the Board of Equalization, by submitting a FNSB Notice of Appeal form, completed as required and filed no later than 5 PM, March 4, 2022. The first scheduled hearing of the Board of Equalization will convene at 6 PM on April 8, 2022, in the Borough Assembly Chambers; this meeting may be held in person and by Zoom, or by Zoom only with consideration given to the Borough Operational Status and if the Juanita Helms Administrative Center is otherwise open to the public.

## RESIDENTIAL-HOMEOWNER PROPERTY TAX EXEMPTION APPLICATION

The bottom half of the Assessment Notice is the Residential Property Tax Exemption application.

Qualified homeowners can receive an exemption equal to \$50,000 of the assessed value for property within the Fairbanks North Star Borough, including the City of North Pole, with a maximum of \$10,000 applied to service area assessments.

Qualified homeowners in the City of Fairbanks can receive an exemption equal to 20% of the assessed value, up to a maximum of \$20,000, with a maximum of \$10,000 applied to service area assessments.

To receive the exemption, you must meet the criteria listed on the back of the form and return it to the Assessing Department no later than March 31, 2022. Also, please be sure to review the exemption block in the lower left-hand corner of the exemption application to see what exemptions you are already receiving. If the block lists an exemption, such as Residential-Homeowner or Senior Citizen, for example, you are already receiving the exemption and you do not need to reapply.

If you have any questions concerning the assessed value of your property or how to apply for an exemption, please contact the Assessing Department at:

Phone: (907) 459-1428  
Located at: 907 Terminal Street  
E-mail address: [assessor@fnsb.gov](mailto:assessor@fnsb.gov)

## DO YOU NEED A BREAK ON PROPERTY TAXES? DID YOU OWN YOUR HOME PRIOR TO JANUARY 1, 2022?

Do you reside on the property as your primary residence? If so, be sure you are getting your Residential-Homeowner property tax exemption! The application is on the bottom half of your Real Property Assessment Notice. Please review the block in the lower left-hand corner of the exemption application to see what exemptions you are already receiving. If the block shows an exemption such as Residential-Homeowner or Senior Citizen for example, you are already signed up for the exemption and you need not reapply. If you are eligible, you can receive a reduction in your assessed value. The deadline to apply for the exemption is no later than March 31, 2022.

Qualified homeowners can receive an exemption equal to \$50,000 of the assessed value for property within the Fairbanks North Star Borough, including the City of North Pole, with a maximum of \$10,000 applied to service area assessments.

Qualified homeowners in the City of Fairbanks can receive an exemption equal to 20% of the assessed value, up to a maximum of \$20,000, with a maximum of \$10,000 applied to service area assessments.

## ARE YOU A HOMEOWNER WHO TURNED 65 PRIOR TO JANUARY 1, 2022?

Did you own your home prior to January 1? Do you reside on the property as your primary residence? If your answers are yes, and you have not yet done so, stop by the Assessing Department to apply in person for a Senior Citizen property tax exemption no later than March 31, 2022. In the event you are unable to physically visit our office, contact us at (907) 459-1428, well in advance of the deadline and we can share what additional options you may utilize to apply. You will need proof of eligibility in the form of a State of Alaska driver's license, identification card or passport at the time of application. If you are approved for this program, you will receive a reduction of up to \$150,000 of your assessed value, assuming full eligibility.

## ARE YOU A HOMEOWNER WHO HAS BEEN DECLARED 50% OR MORE DISABLED BY THE VETERANS ADMINISTRATION PRIOR TO JANUARY 1, 2022?

Did you own your home prior to January 1? Do you reside on the property as your primary residence? If your answers are yes, and you have not yet done so, stop by the Assessing Department in person to apply for a Disabled Veterans property tax exemption no later than March 31, 2022. In the event you are unable to physically visit our office, contact us at (907) 459-1428 well in advance of the deadline and we can share what additional options you may utilize to apply. As proof of eligibility, you will need to bring in a current letter from the Veterans Administration that states your current disability rating percentage and its effective date. In addition, you will need to supply your State of Alaska driver's license or identification card, military identification card or passport. If you are approved for this program, you will receive a reduction of up to \$150,000 from the assessed value, assuming full eligibility.

For details on these programs or other property assessment issues, please visit the Assessing Department website at [www.fnsb.gov/162/Assessing](http://www.fnsb.gov/162/Assessing) or call our office at (907) 459-1428.

## ANIMAL CONTROL COMMISSION MEETING AGENDA

March 7, 2022 at 6:00 p.m.

This meeting will be held at or hosted from the  
Mona Lisa Drexler Assembly Chambers  
Juanita Helms Administration Center  
907 Terminal Street, Fairbanks, AK

This meeting will be conducted in-person and by Zoom or Zoom-only with consideration given to the Borough Operational Status and if the Juanita Helms Administration Center is otherwise open to the public. Please visit <https://www.fnsb.gov/406/Boards-Commissions> or contact the Borough Clerk's Office (907) 459-1401.

### A. CALL TO ORDER

### B. ROLL CALL

### C. MESSAGES

- C.1. Citizens' Comments - limited to three (3) minutes
  - C.1.a. Agenda items not scheduled for public hearing
  - C.1.b. Items other than those appearing on the agenda
- C.2. Disclosure and Statement of Conflict of Interest

### D. APPROVAL OF AGENDA AND CONSENT AGENDA

- D.1. Approval of consent agenda passes all routine items indicated by asterisk (\*) on agenda. Consent agenda items are not considered separately unless any Commission member or citizen so requests. In the event of such request, the item is returned to the general agenda.

### E. MINUTES

- E.1. \*Animal Control Commission meeting minutes from February 7, 2022

### F. REPORTS

- F.1. Report from Sandra Hill, Animal Control Manager
- F.2. Update from Sandra Hill, Animal Control Manager, on the CIP Animal Shelter Replacement

### G. UNFINISHED BUSINESS

- G.1. Review defeated Ordinance No. 2021-15 and make recommendations to the Administration on changes to Title 22 to improve the ability for Animal Control staff to determine legal ownership of animals, promote registration and improve the public process as requested by FNSB Mayor Ward
- G.2. Discussion on the problems regarding control of rabbits and chickens within the borough, to include defining the problems and recommending possible solutions to the Animal Control Manager.

### H. EXCUSE FUTURE ABSENCES

### I. COMMISSIONERS' COMMENTS/COMMUNICATIONS

### J. ADJOURNMENT

## PLATTING BOARD MEETING AGENDA

March 16, 2022 at 6:00 p.m.

This meeting will be held at or hosted from the  
Mona Lisa Drexler Assembly Chambers  
Juanita Helms Administration Center  
907 Terminal Street, Fairbanks, AK

This meeting will be conducted in-person and by Zoom or Zoom-only with consideration given to the Borough Operational Status and if the Juanita Helms Administration Center is otherwise open to the public. Please visit <https://www.fnsb.gov/406/Boards-Commissions> or contact the Borough Clerk's Office (907) 459-1401.

### A. CALL TO ORDER

### B. ROLL CALL

### C. MESSAGES

- C.1. Opening
- C.2. Chair's Comments
- C.3. Introduction of Staff
- C.4. Communications to the Platting Board
- C.5. Citizens' Comments - limited to three (3) minutes
  - C.5.a. Agenda items not scheduled for public hearing, quasi-judicial hearing, legislative hearing, or appeal
  - C.5.b. Items other than those appearing on the agenda
- C.6. Disclosure and Statement of Conflict of Interest for Items on the Consent Agenda

### D. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of consent agenda passes all routine items indicated by asterisk (\*) on the agenda. Consent agenda items

are not considered separately unless any Board member or citizen so requests. In the event of such a request, the item is returned to the general agenda.

### E. MINUTES

- E.1. \*Platting Board Meeting Minutes from February 16, 2022.

### F. REPORTS

- F.1. Update on the Comprehensive Road Plan progress by Kellen Spillman and Chair Pitney.

### G. QUASI-JUDICIAL HEARING

- G.1. SD005-22 Freeman Junction Subdivision First Addition

A request by Stutzmann Engineering Assoc., Inc., on behalf of Edward Daml, to replat a 72.3 acre parcel (Tax Lot 812), thereby creating three lots from one; two of the proposed lots are approximately 20 acres, and one lot is approximately 32.30 acres in size. The property is located within the N½ SW¼ Section 8, T.1S., R.2E., F.M. on Nordale Road and Freeman Road. (Staff Contact: Billy Cardentey)

- G.2. SD004-22 Eagle Estates Subdivision 4th Addition

A request by Stutzmann Engineering Associates, Inc., on behalf of White Eagle, Inc., to subdivide Lot B-2, Eagle Estates, a total of approximately 5.52 acres, into three lots of 28,110 sq. ft., 26,510 sq. ft., and a remainder tract of 4.25 acres. A variance has been requested from FNSBC 17.56.100(C)(5) to allow for an intersecting road to be within 100 feet of a horizontal curve. The property is located within the NW¼ NE¼ Section 16, T.2S., R.2E., F.M. on Patriot Drive. (Staff Contact: Dave Ruzicka)

### H. PUBLIC HEARING

- H.1. HY002-22 Wendell Avenue Bridge

A request by the State of Alaska Department of Transportation and Public Facilities to replat five (5) parcels, with two (2) of the parcels being reduced in size and (3) of the parcels being affected with new public right-of-way easements, to provide for Wendell Avenue Bridge. The property is located within the Graehl Subdivision Plat No. 83.995, within Sections 11 and 15, T.1S., R.1W., F.M., specifically on the northwest side of Old Steese Highway between Front Street and Second Street within the City of Fairbanks, Alaska. (Staff Contact: Billy Cardentey)

### I. CITIZEN'S COMMENTS - limited to three (3) minutes (continuation if needed)

- I.1. Agenda items not scheduled for public hearing, quasi-judicial hearing, legislative hearing, or appeal
- I.2. Items other than those appearing on the agenda

### J. EXCUSE FUTURE ABSENCES

### K. BOARD MEMBERS' COMMENTS/COMMUNICATIONS

### L. ADJOURNMENT

## FAIRBANKS NORTH STAR BOROUGH CHENA-GOLDSTREAM FIRE SERVICE AREA COMMISSION

This meeting will be held via Zoom and In-Person at:  
Chena-Goldstream Fire Station  
716 Chena Ridge Road, Fairbanks, AK  
Meeting Agenda  
March 7, 2022 at 6:00 p.m.

Please use this link to join via Zoom:  
<https://fnsbgov.zoomgov.com/j/1603169620?pwd=S01WMWFSDlF3cW9QdkpzSVVRR2MyZz09>  
Or Dial 833-568-8864 US Toll-free  
Meeting ID: 160 316 9620 Passcode: 289467

### A. ROLL CALL

### B. MESSAGES

- 1. Establish quorum
- 2. Citizen's Comments - limited to three (3) minutes

### C. APPROVAL OF AGENDA

### D. APPROVAL OF MINUTES

- 1. Approval of Minutes from February 15, 2021 meeting

### E. REPORTS

- 1. Chairperson's Comments
- 2. Chief's Report
- 3. FNSB Emergency Services Administrator Report

### F. UNFINISHED BUSINESS

- 1. NONE

### G. NEW BUSINESS

- 1. Budget Worksheet Review
- 2. Chair Approval?

### H. COMMISSIONER'S COMMENTS/COMMUNICATIONS

### I. DATE AND TIME OF NEXT MEETING

### J. ADJOURNMENT

## FAIRBANKS NORTH STAR BOROUGH UNIVERSITY FIRE SERVICE AREA COMMISSION

This meeting will be held via Zoom and In-Person at:  
University Fire Station #12 1950 University Ave, Fairbanks, AK  
Meeting Agenda  
March 8, 2022 at 6:00 p.m.

Please use this link to join via Zoom:  
<https://fnsb-gov.zoomgov.com/j/1601589049?pwd=bWpCYW5abU9rRnRlQ1haVndBdC9VZz09>  
Or Dial 833-568-8864 US Toll-free  
Meeting ID: 160 158 9049 Passcode: 847027

### A. ROLL CALL

### B. MESSAGES

- 1. Establish quorum
- 2. Introduction of Fire Chief
- 3. Introduction of Commissioners to Chief
- 4. Citizen's Comments - limited to three (3) minutes
  - a. Agenda items
  - b. Items other than those appearing on the agenda
- 5. Disclosure & Statement of Conflict of Interest

### C. APPROVAL OF AGENDA

### D. APPROVAL OF MINUTES

- 1. Minutes from previous meeting

### E. REPORTS

- 1. Chairperson's Comments
- 2. Chief's Report
- 3. FNSB Emergency Services Administrator Report

### F. UNFINISHED BUSINESS

- 1. All unfinished business will be reviewed under new business.

### G. NEW BUSINESS

### H. EXCUSE FUTURE ABSENCES

### I. COMMISSIONER'S COMMENTS/COMMUNICATIONS

### J. ADJOURNMENT

LIVE Webcasts of Borough Assembly, Planning Commission, & Platting Board meetings available on our website. KUAC broadcasts all Regular Assembly meetings live at 7:00 pm on 89.9 FM

If special accommodations are needed to participate in a meeting of the Borough Assembly, contact the Borough Clerk's Office at 907-459-1401 at least 3 days prior to the meeting.



**I. COMMISSIONERS' COMMENTS/  
COMMUNICATIONS**

**J. ADJOURNMENT**

**FAIRBANKS NORTH STAR BOROUGH  
SUNNY HILLS TERRACE ROAD SERVICE AREA  
COMMISSION**

**THIS MEETING WILL BE HELD VIA ZOOM AND  
IN PERSON AT THE  
STEESE VOLUNTEER FIRE DEPARTMENT  
585 Steele Creek Rd Fairbanks, AK 99712  
Meeting Agenda**

**March 12, 2022 at 9:30 a.m.**

Please use the link to join:

<https://fnsb-gov.zoomgov.com/j/1617217990>

Or Dial 833 568 8864 (Toll-free) Meeting ID: 161 721 7990

**A. ROLL CALL**

**B. MESSAGES**

1. Citizen's Comments – limited to three (3) minutes
  - a. Agenda items
  - b. Items other than those appearing on the agenda
2. Disclosure & Statement of Conflict of Interest

**C. APPROVAL OF AGENDA**

**D. APPROVAL OF MINUTES**

1. Minutes from 2/15/2020

**E. UNFINISHED BUSINESS**

**F. NEW BUSINESS**

1. Financial Update
2. Road Maintenance

**G. EXCUSE FUTURE ABSENCES**

**H. COMMISSIONER'S COMMENTS/  
COMMUNICATIONS**

**I. ADJOURNMENT**

For more information contact: Ashley Hall at 907-371-6474

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## DO YOU NEED A BREAK ON PROPERTY TAXES? DID YOU OWN YOUR HOME PRIOR TO JANUARY 1, 2022?

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## ARE YOU A HOMEOWNER WHO HAS BEEN DECLARED 50% OR MORE DISABLED BY THE VETERANS ADMINISTRATION PRIOR TO JANUARY 1, 2022?

Did you own your home prior to January 1? Do you reside on the property as your primary residence? If your answers are yes, and you have not yet done so, stop by the Assessing Department in person to apply for a Disabled Veterans property tax exemption no later than March 31, 2022. In the event you are unable to physically visit our office, contact us at (907) 459-1428 well in advance of the deadline and we can share what additional options you may utilize to apply. As proof of eligibility, you will need to bring in a current letter from the Veterans Administration that states your current disability rating percentage and its effective date. In addition, you will need to supply your State of Alaska driver's license or identification card, military identification card or passport. If you are approved for this program, you will receive a reduction of up to \$150,000 from the assessed value, assuming full eligibility.

For details on these programs or other property assessment issues, please visit the Assessing Department website at [www.fnsb.gov/162/Assessing](http://www.fnsb.gov/162/Assessing) or call our office at (907) 459-1428.

## ASSEMBLY CLIMATE ACTION COMMITTEE MEETING AGENDA

March 15, 2022 at 9:00 a.m.

This meeting will be held at or hosted from the  
Mona Lisa Drexler Assembly Chambers  
Juanita Helms Administration Center  
907 Terminal Street, Fairbanks, AK

This meeting will be conducted in-person and by Zoom or Zoom-only with consideration given to the Borough Opera-

tional Status and if the Juanita Helms Administration Center is otherwise open to the public. Please visit <https://www.fnsb.gov/415/Stay-Connected-with-the-Assembly>, or contact the Borough Clerk's Office (907) 459-1401.

1. CALL TO ORDER
2. ROLL CALL
3. UNFINISHED BUSINESS
  - 3.a. Review and discuss with RESPEC the Public Participation Plan final draft.
  - 3.b. Review and discuss with RESPEC the initial community input survey final draft.
  - 3.c. Review and discuss with RESPEC funding programs for the implementation of the Climate Action and Adaptation Plan available through grants and other funding source opportunities.
4. NEW BUSINESS
  - 4.a. Review and discuss with RESPEC the framework for stakeholder engagement and the volunteer Climate Ambassadors Program.
  - 4.b. Review and discuss with RESPEC the goals, objectives and event details for an April meeting to invite public comment.
5. OTHER COMMITTEE BUSINESS/DISCUSSION ITEMS
  - 5.a. Review and discuss committee communications received.
6. COMMITTEE COMMENTS
7. ADJOURNMENT

THE AGENDA ITEMS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE DELETION OF ITEMS OR EXECUTIVE SESSIONS, IF NEEDED.

## ASSEMBLY ROAD SERVICE AREA COMMITTEE MEETING AGENDA

March 14, 2022 at 6:00 p.m.

This meeting will be held at or hosted from the  
Mona Lisa Drexler Assembly Chambers  
Juanita Helms Administration Center  
907 Terminal Street, Fairbanks, AK

This meeting will be conducted in-person and by Zoom or Zoom-only with consideration given to the Borough Operational Status and if the Juanita Helms Administration Center is otherwise open to the public. Please visit <https://www.fnsb.gov/415/Stay-Connected-with-the-Assembly>, or contact the Borough Clerk's Office (907) 459-1401.

1. CALL TO ORDER
2. ROLL CALL
3. SERVICE AREA COMMISSIONER COMMENTS
 

Comments are limited to 5 minutes per speaker. Committee members may ask questions of commissioners. Time allotted for commissioner comments will be 30 minutes.
4. NEW BUSINESS
  - 4.a. Presentation on Road Service Area contracts from the Administration, including quantity, selection process and enforcement of contracts, to include a question and answer period.
  - 4.b. Discussion of challenges to Road Service Areas from recent extreme weather events.
  - 4.c. Discussion and possible action regarding a recommendation to the assembly for FNSB Code revisions that will improve the contracting process for Road Service Areas.
  - 4.d. Report from the Administration regarding the most recent Road Service Area Commissioner training, to include a question and answer period.
5. SERVICE AREA COMMISSIONER COMMENTS - continuation
 

Comments are limited to 5 minutes per speaker. Committee members may ask questions of commissioners. Time allotted is at the discretion of the ARSAC Chair.
6. COMMITTEE MEMBER AND ADMINISTRATION COMMENTS
7. ADJOURNMENT

THE AGENDA ITEMS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE DELETION OF ITEMS OR EXECUTIVE SESSIONS, IF NEEDED.





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## CLERK'S OFFICE

### Assembly Chambers and Chizmar Room Schedule Week of March 14, 2022

**NOTE: In response to the COVID-19 public health emergency, some meetings listed may be available to the public via Zoom, internet streaming and/or in person with certain restrictions. Please contact the Clerk's Office with questions at (907) 459-1401.**

DATE	MEETING	LOCATION	TIME
Mon., Mar. 14	Assembly Road Service Area Committee (ARSAC)	Assembly Chambers	6:00 p.m.
Tues., Mar. 15	Climate Action Committee	Assembly Chambers	9:00 a.m.
Wed., Mar. 16	Platting Board	Assembly Chambers	6:00 p.m.
Thurs., Mar. 17	Administrative Hearing	Assembly Chambers	10:00 a.m.
Thurs., Mar. 17	Senior Citizens Advisory Commission	Assembly Chambers	12:00 p.m.
Thurs., Mar. 17	Finance Committee and Committee of The Whole Worksession	Assembly Chambers	5:30 p.m.

## ASSEMBLY FINANCE COMMITTEE MEETING AGENDA

March 17, 2022 at 5:30 p.m.

This meeting will be held at or hosted from the  
Mona Lisa Drexler Assembly Chambers  
Juanita Helms Administration Center  
907 Terminal Street, Fairbanks, AK

This meeting will be conducted in-person and by Zoom or Zoom-only with consideration given to the Borough Operational Status and if the Juanita Helms Administration Center is otherwise open to the public. Please visit <https://www.fnsb.gov/415/Stay-Connected-with-the-Assembly>, or contact the Borough Clerk's Office (907) 459-1401. Masks are requested to be worn in the Assembly Chambers.

1. CALL TO ORDER
2. ROLL CALL
3. MEMORANDA/REPORTS/PRESENTATIONS

3.a. Presentation of the FY 2021 Annual Comprehensive Financial Reports and Single Audit Report for Fairbanks North Star Borough (FNSB), FNSB School District, and Interior Gas Utility (IGU) by Alliance CPAs/LLC, External Auditors, to include a question and answer period.

3.b. Explore Fairbanks annual budget presentation by Scott McCrea, President, to include a question and answer period.

### 4. CONTRACTS/BID AWARDS

4.a. IFB Award: IFB Number 22008  
Four Pickups - VEFF  
Approval of Base Bid as submitted by Seekins Ford Lincoln, Inc. in the amount of \$169,460.80.

4.b. IFB Award: IFB Number 22038  
Seven Compact Sport Utility Vehicles - VEFF  
Approval of Base Bid as submitted by Seekins Ford Lincoln, Inc. in the amount of \$189,880.60.

4.c. IFB Award: IFB Number 22033  
Mary Siah Hot Tub Replacement  
Approval of Base Bid as submitted by Callahan Construction Company in the amount of \$113,000.00.

5. ADVANCED ORDINANCES AND RESOLUTIONS - None
6. OTHER COMMITTEE BUSINESS/DISCUSSION ITEMS

6.a. Monthly Budget and General Fund Updated Fund Balance Report

7. MAYOR/ASSEMBLY COMMENTS
8. ADJOURNMENT

THE AGENDA ITEMS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE DELETION OF ITEMS OR EXECUTIVE SESSIONS, IF NEEDED.

## ASSEMBLY COMMITTEE OF THE WHOLE WORKSESSION AGENDA

March 17, 2022

\*Immediately Following the Assembly Finance Committee Meeting\*

This meeting will be held at or hosted from the  
Mona Lisa Drexler Assembly Chambers  
Juanita Helms Administration Center  
907 Terminal Street, Fairbanks, AK

This meeting will be conducted in-person and by Zoom or Zoom-only with consideration given to the Borough Operational Status and if the Juanita Helms Administration Center is otherwise open to the public. Please visit <https://www.fnsb.gov/415/Stay-Connected-with-the-Assembly>, or contact the Borough Clerk's Office (907) 459-1401.

1. CALL TO ORDER
2. ROLL CALL
3. MEMORANDA/REPORTS/PRESENTATIONS - None
4. ADVANCED ORDINANCES AND RESOLUTIONS

4.a. ORDINANCE NO. 2022-17. An Ordinance Amending FNSBC 21.28.045 Voluntary Heating Oil To Natural Gas Or Propane Conversion Program. (Sponsor: Mayor Ward)

(Refer to the Committee of The Whole on March 17, 2022. Advance to March 24, 2022 for Public Hearing)

4.b. ORDINANCE NO. 2022-18. An Ordinance Authorizing The Mayor To Amend An Existing Sublease Agreement With The Fairbanks Offroad Lions To Expand The Sublease Boundary Within The Tanana Lakes Recreation Area Within Portions Of Sections 26, 27, 34 And 35, T.1S, R.1W., F.M. (Located At South Cushman Street Extension Near Rifle Range Lane) (Sponsor: Mayor Ward)

(Advance to March 24, 2022 for Public Hearing)

4.c. RESOLUTION NO. 2022-12. A Resolution Amending The Tanana Lakes Recreation Area Master Plan To Expand The Boundary Of The Designated Off-Road Vehicle (ORV) Park And To Remove Designation Of A Former Material Site As A Retriever Pond (Sponsor: Mayor Ward)

(Advance to March 24, 2022.)

### 5. BRIEFINGS FROM THE BOROUGH MAYOR

- 5.a. Brief update on the COVID-19 public health emergency.
- 5.b. Other Briefings.

### 6. ASSEMBLY BUSINESS/COMMENTS

### 7. ADJOURNMENT

THE AGENDA ITEMS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE DELETION OF ITEMS OR EXECUTIVE SESSIONS, IF NEEDED.

## DO YOU NEED A BREAK ON PROPERTY TAXES? DID YOU OWN YOUR HOME PRIOR TO JANUARY 1, 2022?

Do you reside on the property as your primary residence? If so, be sure you are getting your Residential-Homeowner property tax exemption! The application is on the bottom half of your Real Property Assessment Notice. Please review the block in the lower left-hand corner of the exemption application to see what exemptions you are already receiving. If the block shows an exemption such as Residential-Homeowner or Senior Citizen for example, you are already signed up for the exemption and you need not reapply. If you are eligible, you can receive a reduction in your assessed value. The deadline to apply for the exemption is no later than March 31, 2022.

Qualified homeowners can receive an exemption equal to \$50,000 of the assessed value for property within the Fairbanks North Star Borough, including the City of North Pole, with a maximum of \$10,000 applied to service area assessments.

Qualified homeowners in the City of Fairbanks can receive an exemption equal to 20% of the assessed value, up to a maximum of \$20,000, with a maximum of \$10,000 applied to service area assessments.

## ARE YOU A HOMEOWNER WHO TURNED 65 PRIOR TO JANUARY 1, 2022?

Did you own your home prior to January 1? Do you reside on the property as your primary residence? If your answers are yes, and you have not yet done so, stop by the Assessing Department to apply in person for a Senior Citizen property tax exemption no later than March 31, 2022. In the event you are unable to physically visit our office, contact us at (907) 459-1428, well in advance of the deadline and we can share what additional options you may utilize to apply. You will need proof of eligibility in the form of a State of Alaska driver's license, identification card or passport at the time of application. If you are approved for this program, you will receive a reduction of up to \$150,000 of your assessed value, assuming full eligibility.

## ARE YOU A HOMEOWNER WHO HAS BEEN DECLARED 50% OR MORE DISABLED BY THE VETERANS ADMINISTRATION PRIOR TO JANUARY 1, 2022?

Did you own your home prior to January 1? Do you reside on the property as your primary residence? If your answers are yes, and you have not yet done so, stop by the Assessing Department in person to apply for a Disabled Veterans property tax exemption no later than March 31, 2022. In the event you are unable to physically visit our office, contact us at (907) 459-1428 well in advance of the deadline and we can share what additional options you may utilize to apply. As proof of eligibility, you will need to bring in a current letter from the Veterans Administration that states your current disability rating percentage and its effective date. In addition, you will need to supply your State of Alaska driver's license or identification card, military identification card or passport. If you are approved for this program, you will receive a reduction of up to \$150,000 from the assessed value, assuming full eligibility.

For details on these programs or other property assessment issues, please visit the Assessing Department website at [www.fnsb.gov/162/Assessing](http://www.fnsb.gov/162/Assessing) or call our office at (907) 459-1428.

## HEALTH AND SOCIAL SERVICES COMMISSION MEETING AGENDA

March 19, 2022 at 10:00 a.m.

This meeting will be held at or hosted from the  
Mona Lisa Drexler Assembly Chambers  
Juanita Helms Administration Center  
907 Terminal Street, Fairbanks, AK

This meeting will be conducted in-person and by Zoom or Zoom-only with consideration given to the Borough Operational Status and if the Juanita Helms Administration Center is otherwise open to the public. Please visit <https://www.fnsb.gov/406/Boards-Commissions> or contact the Borough Clerk's Office (907) 459-1401.

- A. CALL TO ORDER
- B. ROLL CALL
- C. MESSAGES

C.1. Citizens' Comments - limited to three (3) minutes  
C.1.a. Agenda items not scheduled for public hearing  
C.1.b. Items other than those appearing on the agenda  
C.2. Disclosure and Statement of Conflict of Interest

### D. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of consent agenda passes all routine items indicated by asterisk (\*) on agenda. Consent agenda items are not considered separately unless any Commission member or citizen so requests. In the event of such request, the item is returned to the general agenda.

### E. MINUTES

E.1. \*Health and Social Services Commission meeting minutes from February 9, 2022

### F. REPORTS

F.1. Report from Eric Holland, Health and Social Services Administrator

### G. NEW BUSINESS

- G.1. Overview of the Human Services Community Matching Grant (HSCMG) scoring process
- G.2. Human Services Community Matching Grant (HSCMG) proposal presentations by representatives of the following:
  - Alaska Legal Services Corporation
  - Alzheimer's Disease Resource Agency of Alaska
  - Big Brothers Big Sisters of Alaska
  - Boys and Girls Clubs of Alaska
  - Fairbanks Community Food Bank
  - Interior AIDS Association
  - Interior Community Health Center
  - Literacy Council of Alaska

- Love in the Name of Christ of the Tanana Valley
- North Star Council on Aging
- Northern Hope Center

G.3. Scoring of the following Human Services Community Matching Grant (HSCMG) proposals by the Commission:

- Alaska Legal Services Corporation
- Alzheimer's Disease Resource Agency of Alaska
- Big Brothers Big Sisters of Alaska
- Boys and Girls Clubs of Alaska
- Fairbanks Community Food Bank
- Interior AIDS Association
- Interior Community Health Center
- Literacy Council of Alaska
- Love in the Name of Christ of the Tanana Valley
- North Star Council on Aging
- Northern Hope Center

### H. EXCUSE FUTURE ABSENCES

- H.1. This meeting will be continued on Monday, March 21, 2022 at 12:00 p.m. if needed.
- H.2. The next meeting is scheduled for Wednesday, April 13, 2022 at 12:30 p.m.

### I. COMMISSIONERS' COMMENTS/COMMUNICATIONS

### J. ADJOURN TO MONDAY, MARCH 21, 2022 AT 12:00 P.M. IF NEEDED

## LIBRARY COMMISSION MEETING AGENDA

March 16, 2022 at 4:00 p.m.

This meeting will be held at or hosted from the  
Noel Wien Library Conference Room  
1215 Cowles Street, Fairbanks, AK

This meeting will be conducted in-person and by Zoom or Zoom-only with consideration given to the Borough Operational Status and if the Juanita Helms Administration Center is otherwise open to the public. Please visit <https://www.fnsb.gov/406/Boards-Commissions> or contact the Borough Clerk's Office (907) 459-1401.

### A. CALL TO ORDER

### B. ROLL CALL

### C. MESSAGES

- C.1. Citizens' Comments - limited to three (3) minutes  
C.1.a. Agenda items not scheduled for public hearing  
C.1.b. Items other than those appearing on the agenda
- C.2. Disclosure and Statement of Conflict of Interest

### D. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of consent agenda passes all routine items indicated by asterisk (\*) on the agenda. Consent agenda items are not considered separately unless any Commission member or citizen so requests. In the event of such a request, the item is returned to the general agenda.

### E. MINUTES

E.1. \*Library Commission meeting minutes from February 16, 2022

### F. REPORTS

F.1. Report from Melissa Harter, Library Director

### G. EXCUSE FUTURE ABSENCES

### H. COMMISSIONERS' COMMENTS/COMMUNICATIONS

### I. ADJOURNMENT

## SENIOR CITIZENS ADVISORY COMMISSION MEETING AGENDA

March 17, 2022 at 12:00 p.m.

This meeting will be held at or hosted from the  
Mona Lisa Drexler Assembly Chambers  
Juanita Helms Administration Center  
907 Terminal Street, Fairbanks, AK

This meeting will be conducted in-person and by Zoom or Zoom-only with consideration given to the Borough Operational Status and if the Juanita Helms Administration Center is otherwise open to the public. Please visit <https://www.fnsb.gov/406/Boards-Commissions> or contact the Borough Clerk's Office (907) 459-1401.

### A. CALL TO ORDER

### B. ROLL CALL

### C. MESSAGES

- C.1. Citizens' Comments - limited to three (3) minutes  
C.1.a. Agenda items not scheduled for public hearing  
C.1.b. Items other than those appearing on the agenda
- C.2. Disclosure and Statement of Conflict of Interest

### D. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of consent agenda passes all routine items indicated by asterisk (\*) on the agenda. Consent agenda items are not considered separately unless any Commission member or citizen so requests. In the event of such a request, the item is returned to the general agenda.

### E. MINUTES

E.1. \*Senior Citizens Advisory Commission Meeting Minutes from February 17, 2022.

### F. REPORTS

- F.1. Report from Michelle Leonard, Aquatics Manager
- F.2. Report from Matthew McDaniel, Transportation Grant Coordinator

### G. UNFINISHED BUSINESS

G.1. Continued discussion of the Parks and Recreation Department's Senior Recognition Day

### H. NEW BUSINESS

H.1. Discuss preliminary data of Senior Transportation Survey results and organization for draft report.

### I. EXCUSE FUTURE ABSENCES

### J. COMMISSIONERS' COMMENTS/COMMUNICATIONS

### K. ADJOURNMENT

LIVE Webcasts of Borough Assembly, Planning Commission, & Platting Board meetings available on our website. KUAC broadcasts all Regular Assembly meetings live at 7:00 pm on 89.9 FM

If special accommodations are needed to participate in a meeting of the Borough Assembly, contact the Borough Clerk's Office at 907-459-1401 at least 3 days prior to the meeting.



# Borough News

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For questions or more information: Contact borough departments at 459-1000 or visit our website [www.fnsb.gov](http://www.fnsb.gov)

## ASSEMBLY NOTICE OF PUBLIC HEARING

Public Hearing will take place on March 24, 2022 at or after 7:00 p.m. during the Regular Assembly Meeting at or hosted from the Mona Lisa Drexler Assembly Chambers, Juanita Helms Administration Center, 907 Terminal Street, Fairbanks, AK.

This meeting will be conducted in-person and by zoom or zoom-only with consideration given to the Borough Operational Status and if the Juanita Helms Administration Center is otherwise open to the public. Please visit <https://www.fnsb.gov/415/Stay-Connected-with-the-Assembly> or contact the Borough Clerk's Office (907) 459-1401. Masks are requested to be worn in the Assembly Chambers.

- **ORDINANCE NO. 2022-17.** An Ordinance Amending FNS-BC 21.28.045 Voluntary Heating Oil To Natural Gas Or Propane Conversion Program. (Sponsor: Mayor Ward)
- **ORDINANCE NO. 2022-18.** An Ordinance Authorizing The Mayor To Amend An Existing Sublease Agreement With The Fairbanks Offroad Lions To Expand The Sublease Boundary Within The Tanana Lakes Recreation Area Within Portions Of Sections 26, 27, 34 And 35, T.1S, R.1W., F.M. (Located At South Cushman Street Extension Near Rifle Range Lane) (Sponsor: Mayor Ward)

## ASSEMBLY FINANCE COMMITTEE BUDGET WORKSESSIONS & ASSEMBLY PUBLIC HEARING ON ORDINANCE NO. 2022-20, THE PROPOSED FY 2022-2023 BUDGET

FNSB Juanita Helms Administration Center  
Mona Lisa Drexler Assembly Chambers  
907 Terminal Street, Fairbanks, Alaska

Date	Time	Location	
March 17, 2022 (Thursday)	5:30 p.m.	Assembly Chambers	<b>Finance Committee Meeting</b> Explore Fairbanks Budget Presentation
April 7, 2022 (Thursday)	5:30 p.m.	Assembly Chambers	<b>Finance Committee Meeting</b> Mayor's Proposed FY 22/23 Budget Overview
April 16, 2022 (Saturday)	9:00 a.m.	Assembly Chambers	<b>Finance Committee Budget Worksession</b> Administration Departmental Overviews
April 21, 2022 (Thursday)	5:30 p.m.	Assembly Chambers	<b>Finance Committee Meeting</b> School District Budget Presentation
April 23, 2022 (Saturday)	9:00 a.m.	Assembly Chambers	<b>Finance Committee Budget Worksession</b> Administration Departmental Overviews continued & Recommendations
April 30, 2022 (Saturday)	5:30 p.m.	Assembly Chambers	<b>Finance Committee Budget Worksession</b> Recommendations - continued <i>IF NEEDED</i>
May 5, 2022 (Thursday)	6:00 p.m.	Assembly Chambers	<b>Regular Assembly Meeting</b> Public Hearing on Ordinance No. 2022-20 (Proposed FY 22/23 Budget)
May 12, 2022 (Thursday)	6:00 p.m.	Assembly Chambers	<b>Reconvened Assembly Meeting</b> Action on Ordinance No. 2022-20

Contact the Borough Clerk's Office at (907) 459-1401 with any questions.

## DO YOU NEED A BREAK ON PROPERTY TAXES? DID YOU OWN YOUR HOME PRIOR TO JANUARY 1, 2022?

Do you reside on the property as your primary residence? If so, be sure you are getting your Residential-Homeowner property tax exemption! The application is on the bottom half of your Real Property Assessment Notice. Please review the block in the lower left-hand corner of the exemption application to see what exemptions you are already receiving. If the block shows an exemption such as Residential-Homeowner or Senior Citizen for example, you are already signed up for the exemption and you need not reapply. If you are eligible, you can receive a reduction in your assessed value. The deadline to apply for the exemption is no later than March 31, 2022.

Qualified homeowners can receive an exemption equal to \$50,000 of the assessed value for property within the Fairbanks

North Star Borough, including the City of North Pole, with a maximum of \$10,000 applied to service area assessments.

Qualified homeowners in the City of Fairbanks can receive an exemption equal to 20% of the assessed value, up to a maximum of \$20,000, with a maximum of \$10,000 applied to service area assessments.

## ARE YOU A HOMEOWNER WHO TURNED 65 PRIOR TO JANUARY 1, 2022?

Did you own your home prior to January 1? Do you reside on the property as your primary residence? If your answers are yes, and you have not yet done so, stop by the Assessing Department to apply in person for a Senior Citizen property tax exemption no later than March 31, 2022. In the event you are unable to physically visit our office, contact us at (907) 459-1428, well in advance of the deadline and we can share what additional options you may utilize to apply. You will need proof of eligibility in the form of a State of Alaska driver's license, identification card or passport at the time of application. If you are approved for this program, you will receive a reduction of up to \$150,000 of your assessed value, assuming full eligibility.

## ARE YOU A HOMEOWNER WHO HAS BEEN DECLARED 50% OR MORE DISABLED BY THE VETERANS ADMINISTRATION PRIOR TO JANUARY 1, 2022?

Did you own your home prior to January 1? Do you reside on the property as your primary residence? If your answers are yes, and you have not yet done so, stop by the Assessing Department in person to apply for a Disabled Veterans property tax exemption no later than March 31, 2022. In the event you are unable to physically visit our office, contact us at (907) 459-1428 well in advance of the deadline and we can share what additional options you may utilize to apply. As proof of eligibility, you will need to bring in a current letter from the Veterans Administration that states your current disability rating percentage and its effective date. In addition, you will need to supply your State of Alaska driver's license or identification card, military identification card or passport. If you are approved for this program, you will receive a reduction of up to \$150,000 from the assessed value, assuming full eligibility.

For details on these programs or other property assessment issues, please visit the Assessing Department website at [www.fnsb.gov/162/Assessing](http://www.fnsb.gov/162/Assessing) or call our office at (907) 459-1428.

## ECONOMIC DEVELOPMENT COMMISSION MEETING AGENDA

March 22, 2022 at 2:30 p.m.

This meeting will be held at or hosted from the Mona Lisa Drexler Assembly Chambers  
Juanita Helms Administration Center  
907 Terminal Street, Fairbanks, AK

This meeting will be conducted in-person and by Zoom or Zoom-only with consideration given to the Borough Operational Status and if the Juanita Helms Administration Center is otherwise open to the public. Please visit <https://www.fnsb.gov/406/Boards-Commissions> or contact the Borough Clerk's Office (907) 459-1401.

### A. CALL TO ORDER

### B. ROLL CALL

### C. MESSAGES

- C.1. Citizens' Comments - limited to three (3) minutes
  - C.1.a. Agenda items not scheduled for public hearing
  - C.1.b. Items other than those appearing on the agenda
- C.2. Disclosure and Statement of Conflict of Interest

### D. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of consent agenda passes all routine items indicated by asterisk (\*) on the agenda. Consent agenda items are not considered separately unless any Commission member or citizen so requests. In the event of such a request, the item is returned to the general agenda.

### E. MINUTES

- E.1. \*Economic Development Commission Meeting Minutes from February 8, 2022.

### F. REPORTS

- F.1. Chair Report
- F.2. Staff Report
  - F.2.a. Ordinance No. 2022-11 - Multi-Family Housing Tax Exemption Program
- F.3. Alaska Regional Development Organization (ARDOR) Report
- F.4. Comprehensive Economic Development Strategy Report (CEDS) Update
  - F.4.a. Interior Alaska Economic Summit Report
  - F.4.b. Statewide Comprehensive Economic Development Strategy (CEDS) Update

### G. EXCUSE FUTURE ABSENCES

### H. COMMISSIONERS' COMMENTS/COMMUNICATIONS

### I. ADJOURNMENT



# Borough News

This news page is a public service provided by the Borough Administration and Assembly to inform residents of borough government meetings and activities. Residents are encouraged to express their views on current issues and to be involved in borough activities. To view previous Borough News publications visit <https://www.fnsb.gov/174/Borough-Published-Announcements>

For questions or more information: Contact borough departments at 459-1000 or visit our website [www.fnsb.gov](http://www.fnsb.gov)

## CLERK'S OFFICE ASSEMBLY CHAMBERS AND CHIZMAR ROOM SCHEDULE WEEK OF MARCH 21, 2022

**NOTE:** In response to the COVID-19 public health emergency, some meetings listed may be available to the public via Zoom, internet streaming and/or in person with certain restrictions. Please contact the Clerk's Office with questions at (907) 459-1401.

Date	Meeting	Location	Time
Mon., Mar. 21	Health and Social Services Commission, if needed	Assembly Chambers	12:00 p.m.
Tues., Mar. 22	Economic Development Commission	Assembly Chamber	2:30 p.m.
Wed., Mar. 23	Canvass Board for Mill Levy Service Area Elections	Chizmar Conference Room	9:00 a.m.
Wed., Mar. 23	Chena Riverfront Commission	Assembly Chambers	12:00 p.m.
Wed., Mar. 23	Regional Emergency Services Advisory Committee (RESAC)	Assembly Chambers	6:00 p.m.
Thurs., Mar. 24	Canvass Board	Chizmar Conference Room	9:00 a.m.
Thurs., Mar. 24	Regular Assembly Meeting	Assembly Chambers	6:00 p.m.

### REGULAR ASSEMBLY MEETING AGENDA March 24, 2022 at 6:00 p.m.

This meeting will be held at or hosted from the Mona Lisa Drexler Assembly Chambers  
Juanita Helms Administration Center  
907 Terminal Street, Fairbanks, AK

This meeting will be conducted in-person and by Zoom or Zoom-only with consideration given to the Borough Operational Status and if the Juanita Helms Administration Center is otherwise open to the public. Please visit <https://www.fnsb.gov/415/Stay-Connected-with-the-Assembly>, or contact the Borough Clerk's Office (907) 459-1401.

- CALL TO ORDER
- NONSECTARIAN INVOCATION
- PLEDGE OF ALLEGIANCE
- ROLL CAL
- REQUEST FOR REMOVAL OF ITEMS FROM THE CONSENT AGENDA AND ANY OTHER PROCEDURAL MOTIONS
- CITIZENS' COMMENTS - EACH PERSON'S COMMENTS LIMITED TO 3 MINUTES (CITIZENS' COMMENTS SHALL RECESS AT 6:50 P.M. FOR PUBLIC HEARING)**

6.a. A citizen may speak on agenda items not scheduled for public hearing (Memorandums, Bid Awards, Unfinished Business (items postponed from previous meetings, reconsideration, or notice of intent to rescind), Resolutions, or Ordinances being advanced to a public hearing on a different date). Citizens' comments on Board of Adjustment matters are not permitted.

6.b. Items that are not scheduled on the agenda.

### 7. APPROVAL OF AGENDA AND CONSENT AGENDA

7.a. Approval of the consent agenda passes all routine items indicated by an asterisk (\*) on the agenda. Consent agenda items are not considered separately unless an Assemblymember so requests. Note: If the consent item to be removed is an ordinance up to be introduced, advanced, or referred, it takes two Assemblymembers to remove the item from the consent agenda. In the event of such a request, the item is returned to the general agenda.

### 8. APPROVAL OF MINUTES

8.a. \*Regular Assembly Meeting minutes of February 24, 2022.

### 9. COMMUNICATIONS TO THE ASSEMBLY

9.a. \*Change Order: For Contract Issued As A Cooperative Purchase Off The State Of Alaska Contract #CT190001019

Election Voting and Ballot Tabulation System

Approval of a Change Order to this contract in the amount of \$214,000.00. The resulting estimated total contract amount, after approval of this change order, will be \$480,581.76.

9.b. \*Memorandum from Mayor Ward recommending the appointment of various Fire Service Area Commissioners.

9.c. \*Memorandum from Mayor Ward recommending the appointment of various Service Area Commissioners.

9.d. \*Memorandum from Mindy O'Neall, Presiding Officer, regarding the appointment of Jordan Schuster to the Board of Equalization.

9.e. Memorandum from Mayor Ward regarding the acceptance of an Estate Donation over \$50,000 for Two Rivers Library.

### 10. MESSAGES FROM THE BOROUGH MAYOR

10.a. Brief update on the COVID-19 public health emergency.  
10.b. Other Messages.

### 11. REPORTS OF STANDING AND SPECIAL COMMITTEES

#### 12. REPORTS FROM REPRESENTATIVES

12.a. Report from the City of Fairbanks Representative  
12.b. Report from the City of North Pole Representative  
12.c. Report from the School Board Representative

### 13. SPECIAL ORDERS - PUBLIC HEARING AT OR AFTER 7:00 P.M. (EACH PERSON'S COMMENTS LIMITED TO 3 MINUTES)

13.a. ORDINANCE NO. 2022-17. An Ordinance Amending FNSBC 21.28.045 Voluntary Heating Oil To Natural Gas Or Propane Conversion Program. (Sponsor: Mayor Ward)

13.b. ORDINANCE NO. 2022-18. An Ordinance Authorizing The Mayor To Amend An Existing Sublease Agreement With The Fairbanks Offroad Lions To Expand The Sublease Boundary Within The Tanana Lakes Recreation Area Within Portions Of Sections 26, 27, 34 And 35, T.1S, R.1W., F.M. (Located At South Cushman Street Extension Near Rifle Range Lane) (Sponsor: Mayor Ward)

### 14. CONSIDERATION OF CALENDAR - UNFINISHED BUSINESS

14.a. ORDINANCE NO. 2022-01. An Ordinance Amending FNSBC 4.32.030 And FNSBC 4.32.100, Chena Riverfront Commission, By Reducing The Number Of Members And Quorum Requirements. (Sponsor: Mayor Ward)

### 15. CITIZENS' COMMENTS - EACH PERSON'S COMMENTS LIMITED TO 3 MINUTES (CONTINUATION IF NEEDED)

15.a. Items that are not scheduled for public hearing - continuation

### 16. CONSIDERATION OF CALENDAR - NEW BUSINESS - RESOLUTIONS

16.a. RESOLUTION NO. 2022-12. A Resolution Amending The Tanana Lakes Recreation Area Master Plan To Expand The Boundary Of The Designated Off-Road Vehicle (ORV) Park And To Remove Designation Of A Former Material Site As A Retriever Pond (Sponsor: Mayor Ward)

16.b. RESOLUTION NO. 2022-14. A Resolution For Continued Support Of Bicycle And Pedestrian Facility From North Pole To Salcha. (Sponsor: Mayor Ward)

### 17. CONSIDERATION OF CALENDAR - NEW BUSINESS - ORDINANCES TO BE REFERRED TO COMMITTEES OR COMMISSIONS - None

### 18. CONSIDERATION OF CALENDAR - NEW BUSINESS - ORDINANCES TO BE INTRODUCED AND ADVANCED TO PUBLIC HEARING

18.a. ORDINANCE NO. 2022-19. An Ordinance Amending FNSBC 3.16.060 And Chapter 4.04 FNSBC Regarding Participation By Teleconference For Meetings Of The Assembly And Boards And Commissions. (Sponsor: Assemblymember Lojewski) (Refer to the Committee of The Whole on April 7, 2022; Advance to April 14, 2022 for Public Hearing)

18.b. ORDINANCE NO. 2022-21. An Ordinance Amending Ordinance No. 2021-20-1D Relating To The Federal Coronavirus State And Local Fiscal Recovery Funds Established Under The American Rescue Plan Act To Establish Parameters For The Boroughwide Premium Pay For Essential Workers Grant Program. (Sponsor: Mayor Ward) (Refer to the Finance Committee on April 7, 2022; Advance to April 14, 2022 for Public Hearing)

18.c. ORDINANCE NO. 2021-20-1U. An Ordinance Amending The FY 2021-22 Budget By Appropriating \$6,300 From The Haystack Service Area Fund Balance To Pay For Road Maintenance Expenses. (Sponsor: Mayor Ward) (Refer to the Finance Committee on April 7, 2022; Advance to April 14, 2022 for Public Hearing)

18.d. ORDINANCE NO. 2021-20-1V. An Ordinance Amending The FY 2021-22 Budget By Appropriating \$20,000 From The Violet Drive Service Area Fund Balance To Pay For The Road Maintenance Expenses. (Sponsor: Mayor Ward) (Refer to the Finance Committee on April 7, 2022; Advance to April 14, 2022 for Public Hearing)

18.e. ORDINANCE NO. 2021-20-1W. An Ordinance Amending The FY 2021-22 Budget By Appropriating \$200,000 From The Solid Waste Disposal Enterprise Operating Fund Unrestricted Net Position To The Solid Waste Disposal Enterprise Projects Fund For The Phase 1 Solid Waste Master Planning Upgrade And Improvements Project. (Sponsor: Mayor Ward) (Refer to the Finance Committee on April 7, 2022; Advance to April 14, 2022 for Public Hearing)

### 19. CITIZENS' COMMENTS - EACH PERSON'S COMMENTS LIMITED TO 3 MINUTES (CONTINUATION IF NEEDED)

19.a. Items that are not scheduled on the agenda.

### 20. ASSEMBLYMEMBERS' COMMENTS

### 21. ADJOURNMENT

THE AGENDA ITEMS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE DELETION OF ITEMS OR EXECUTIVE SESSIONS, IF NEEDED.

### ASSEMBLY REGIONAL EMERGENCY SERVICES ADVISORY COMMITTEE MEETING AGENDA

March 23, 2022 at 6:00 p.m.

This meeting will be held at or hosted from the Mona Lisa Drexler Assembly Chambers  
Juanita Helms Administration Center  
907 Terminal Street, Fairbanks, AK

This meeting will be conducted in-person and by Zoom or Zoom-only with consideration given to the Borough Operational Status and if the Juanita Helms Administration Center is otherwise open to the public. Please visit <https://www.fnsb.gov/415/Stay-Connected-with-the-Assembly>, or contact the Borough Clerk's Office (907) 459-1401.

- CALL TO ORDER
- ROLL CAL
- CITIZENS' COMMENTS

Comments limited to items on the agenda only. Each person's comments limited to 3 minutes (Comment time limited to 30 minutes total)

### 4. PRESENTATION/REPORTS - None

### 5. NEW BUSINESS

5.a. Overview from the Administration on the terms of a Memorandum of Understanding (MOU) between the Borough and School District for borough owned facilities, to include a discussion on exploring possible terms and executing a Memorandum of Agreement (MOA) between the Borough and Fire Service Area Contracts for borough owned fire stations.

5.b. Discussion on a list of assets owned by FNSB that are used by Fire Service Area Contractors.

### 6. CITIZENS' COMMENTS - continued

Comments limited to items on the agenda only. Each person's comments limited to 3 minutes. (Comment time limited to 30 minutes total)

### 7. COMMITTEE COMMENTS

### 8. MEETING SCHEDULE

8.a. Wednesday, May 25, 2022.

### 9. ADJOURNMENT

THE AGENDA ITEMS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE DELETION OF ITEMS OR EXECUTIVE SESSIONS, IF NEEDED.

### NOTICE OF CANVASS BOARD MEETING JUANITA HELMS ADMINISTRATION CENTER CHIZMAR CONFERENCE ROOM 907 TERMINAL STREET, FAIRBANKS, AK MARCH 23, 2022 AT 9:00 A.M.

The Canvass Board will convene to canvass the March 22, 2022 Service Area Elections in the Chena Hills Road, Reed Acres Road, Moose Meadows and Spring Glade Service Areas. The Board will reconvene on March 29, 2022 to complete the canvass. For more information, contact the Borough Clerk's Office at (907) 459-1401.

### NOTICE OF IMPOUNDED VEHICLES

The following vehicles have been impounded as abandoned vehicles per FNSB 10.04.040A&B. They will be disposed of fifteen (15) days from the date of this notice. Owners must pay the towing and storage fee before the disposal date to redeem their vehicle. During the fifteen (15) day waiting period the owner of a vehicle may request a hearing concerning whether the vehicle was abandoned and/or the towing and storage fee. All vehicles are processed per FNSB 10.04 unless otherwise noted.

- SUBARU SEDAN WHITE, VIN NONE, LIC NONE, from FOX TRANSFER SITE, towing and storage fee \$60.00, AP-7395.
- DODGE AVENGER GREY, VIN NONE, LIC NONE, from a borough resident, towing and storage fee \$60.00, AP-7400.

### NOTICE OF ORDINANCES ADOPTED

PLEASE TAKE NOTICE THAT at the Regular Assembly Meeting of The Fairbanks North Star Borough Assembly on March 10,

2022 the following were adopted:

ORDINANCE NO. 2022-14. An Ordinance Amending Ordinance No. 2021-20-1D Relating To The Federal Coronavirus State And Local Fiscal Recovery Funds Established Under The American Rescue Plan Act (ARPA) To Establish Parameters For The Health And Social Services Pass -Through Grants Program. (Sponsor: Mayor Ward)

ORDINANCE NO. 2021-20-1S. An Ordinance Amending The FY 2021-22 Budget By Appropriating An Additional \$1,200,000 From The General Fund Fund Balance To The Transit Enterprise Projects Fund For The Transit Administration And Maintenance Facility Project. (Sponsor: Mayor Ward)

ORDINANCE NO. 2021-20-1T. An Ordinance Amending The FY 2021-22 Budget By Appropriating \$14,741 From The General Fund Fund Balance To The Capital Projects Fund For The Required Match For The South Cushman Extension FAST Area Surface Upgrades Project To Be Constructed By The Alaska Department Of Transportation And Public Facilities. (Sponsor: Mayor Ward)

### NOTICE OF ORDINANCES DEFEATED

PLEASE TAKE NOTICE THAT at the Regular Assembly Meeting of The Fairbanks North Star Borough Assembly on March 10, 2022 the following was defeated:

ORDINANCE NO. 2022-13. An Ordinance Amending FNSBC Title 16 Public Procurement And Surplus, To Adjust The Dollar Thresholds For Formal Procurement Procedures, Contract Approval, And Bid Security. (Sponsor: Mayor Ward)

### DO YOU NEED A BREAK ON PROPERTY TAXES? DID YOU OWN YOUR HOME PRIOR TO JANUARY 1, 2022?

Do you reside on the property as your primary residence? If so, be sure you are getting your Residential-Homeowner property tax exemption! The application is on the bottom half of your Real Property Assessment Notice. Please review the block in the lower left-hand corner of the exemption application to see what exemptions you are already receiving. If the block shows an exemption such as Residential-Homeowner or Senior Citizen for example, you are already signed up for the exemption and you need not reapply. If you are eligible, you can receive a reduction in your assessed value. The deadline to apply for the exemption is no later than March 31, 2022.

Qualified homeowners can receive an exemption equal to \$50,000 of the assessed value for property within the Fairbanks North Star Borough, including the City of North Pole, with a maximum of \$10,000 applied to service area assessments.

Qualified homeowners in the City of Fairbanks can receive an exemption equal to 20% of the assessed value, up to a maximum of \$20,000, with a maximum of \$10,000 applied to service area assessments.

### ARE YOU A HOMEOWNER WHO TURNED 65 PRIOR TO JANUARY 1, 2022?

Did you own your home prior to January 1? Do you reside on the property as your primary residence? If your answers are yes, and you have not yet done so, stop by the Assessing Department to apply in person for a Senior Citizen property tax exemption no later than March 31, 2022. In the event you are unable to physically visit our office, contact us at (907) 459-1428, well in advance of the deadline and we can share what additional options you may utilize to apply. You will need proof of eligibility in the form of a State of Alaska driver's license, identification card or passport at the time of application. If you are approved for this program, you will receive a reduction of up to \$150,000 of your assessed value, assuming full eligibility.

### ARE YOU A HOMEOWNER WHO HAS BEEN DECLARED 50% OR MORE DISABLED BY THE VETERANS ADMINISTRATION PRIOR TO JANUARY 1, 2022?

Did you own your home prior to January 1? Do you reside on the property as your primary residence? If your answers are yes, and you have not yet done so, stop by the Assessing Department in person to apply for a Disabled Veterans property tax exemption no later than March 31, 2022. In the event you are unable to physically visit our office, contact us at (907) 459-1428 well in advance of the deadline and we can share what additional options you may utilize to apply. As proof of eligibility, you will need to bring in a current letter from the Veterans Administration that states your current disability rating percentage and its effective date. In addition, you will need to supply your State of Alaska driver's license or identification card, military identification card or passport. If you are approved for this program, you will receive a reduction of up to \$150,000 from the assessed value, assuming full eligibility.

For details on these programs or other property assessment issues, please visit the Assessing Department website at [www.fnsb.gov/162/Assessing](http://www.fnsb.gov/162/Assessing) or call our office at (907) 459-1428.

### CHENA RIVERFRONT COMMISSION MEETING AGENDA

March 23, 2022 at 12:00 p.m.

This meeting will be held at or hosted from the Mona Lisa Drexler Assembly Chambers  
Juanita Helms Administration Center  
907 Terminal Street, Fairbanks, AK

This meeting will be conducted in-person and by Zoom or Zoom-only with consideration given to the Borough Operational Status and if the Juanita Helms Administration Center is otherwise open to the public. Please visit <https://www.fnsb.gov/406/Boards-Commissions> or contact the Borough Clerk's Office (907) 459-1401.

### A. CALL TO ORDER

### B. ROLL CAL

### C. MESSAGES

- Chair's Comments
- Citizens' Comments - limited to three (3) minutes
  - Agenda items not scheduled for public hearing
  - Items other than those appearing on the agenda
- Disclosure and Statement of Conflict of Interest

### D. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of consent agenda passes all routine items indicated by asterisk (\*) on the agenda. Consent agenda items are not considered separately unless any Commission member or citizen so requests. In the event of such a request, the item is returned to the general agenda.

### E. MINUTES

E.1. \*Chena Riverfront Commission meeting minutes from February 23, 2022

### F. REPORTS

- Communications to the Chena Riverfront Commission
- Status update on the Chena Riverfront Commission project list by Kellen Spillman, Community Planning Director
- Status updates on State of Alaska Department of Transportation and Public Facilities (DOT&PF) riverfront projects by John Netardus, AK DOT&PF Representative
  - Presentation on pedestrian traffic for the Airport Way (West) Improvements project

### G. NEW BUSINESS

G.1. Review and make recommendations to Community Planning Department staff and FNSB contracted graphic designer on the draft Chena River Safety Signage project

### H. EXCUSE FUTURE ABSENCES

### I. COMMISSIONERS' COMMENTS/COMMUNICATIONS

### J. ADJOURNMENT

PO #0009634  
Publish: 3/18/2022

April Trickey, MMC  
Borough Clerk



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### **DO YOU NEED A BREAK ON PROPERTY TAXES?**

#### **DID YOU OWN YOUR HOME PRIOR TO JANUARY 1, 2022?**

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Qualified homeowners in the City of Fairbanks can receive an exemption equal to 20% of the assessed value, up to a maximum of \$20,000, with a maximum of \$10,000 applied to service area assessments.

#### **ARE YOU A HOMEOWNER WHO TURNED 65 PRIOR TO JANUARY 1, 2022?**

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#### **NOTICE OF CANVASS BOARD MEETING JUANITA HELMS ADMINISTRATION CENTER CHIZMAR CONFERENCE ROOM 907 TERMINAL STREET, FAIRBANKS, AK March 23, 2022 at 9:00 a.m.**

The Canvass Board will convene to canvass the March 22, 2022 Service Area Elections in the Chena Hills Road, Reed Acres Road, Moose Meadows and Spring Glade Service Areas. The Board will reconvene on March 29, 2022 to complete the canvass. For more information, contact the Borough Clerk's Office at (907) 459-1401.





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## CLERK'S OFFICE

### Assembly Chambers and Chizmar Room Schedule

Week of March 28, 2022

DATE	MEETING	LOCATION	TIME
Mon., Mar. 28	Juanita Helms Administration Center closed in observance of Seward's Day		
Tues., Mar. 29	Canvass Board for Mill Levy Service Area Elections	Chizmar Room	9:00 a.m.
Weds., Mar. 30	Canvass Board (If needed)	Chizmar Room	9:00 a.m.

**ASSEMBLY FINANCE COMMITTEE BUDGET WORKSESSIONS & ASSEMBLY PUBLIC HEARING ON ORDINANCE NO. 2022-20, THE PROPOSED FY 2022-2023 BUDGET FNSB JUANITA HELMS ADMINISTRATION CENTER MONA LISA DREXLER ASSEMBLY CHAMBERS 907 TERMINAL STREET, FAIRBANKS, ALASKA**

Date	Time	Location	
April 7, 2022 (Thursday)	5:30 p.m.	Assembly Chambers	<b>Finance Committee Meeting</b> Mayor's Proposed FY 22/23 Budget Overview
April 16, 2022 (Saturday)	9:00 a.m.	Assembly Chambers	<b>Finance Committee Budget Worksession</b> Administration Departmental Overviews
April 21, 2022 (Thursday)	5:30 p.m.	Assembly Chambers	<b>Finance Committee Meeting</b> School District Budget Presentation
April 23, 2022 (Saturday)	9:00 a.m.	Assembly Chambers	<b>Finance Committee Budget Worksession</b> Administration Departmental Overviews continued & Recommendations
April 30, 2022 (Saturday)	5:30 p.m.	Assembly Chambers	<b>Finance Committee Budget Worksession</b> Recommendations – continued <b><i>IF NEEDED</i></b>
May 5, 2022 (Thursday)	6:00 p.m.	Assembly Chambers	<b>Regular Assembly Meeting</b> Public Hearing on Ordinance. No. 2022-20 (Proposed FY 22/23 Budget)
May 12, 2022 (Thursday)	6:00 p.m.	Assembly Chambers	<b>Reconvened Assembly Meeting</b> Action on Ordinance No. 2022-20

Contact the Borough Clerk's Office at (907) 459-1401 with any questions.

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## ANIMAL CONTROL COMMISSION WORK SESSION AGENDA

April 4, 2022 at 6:00 p.m.

This meeting will be held at or hosted from the  
Mona Lisa Drexler Assembly Chambers  
Juanita Helms Administration Center  
907 Terminal Street, Fairbanks, AK

This meeting will be conducted in-person and by Zoom or Zoom-only with consideration given to the Borough Operational Status and if the Juanita Helms Administration Center is otherwise open to the public. Please visit <https://www.fnsb.gov/406/Boards-Commissions> or contact the Borough Clerk's Office (907) 459-1401.

- A. CALL TO ORDER
- B. ROLL CALL
- C. WORK SESSION

C.1. Training on quasi-judicial hearings relating to appeals to the Animal Control Commission by the Borough Legal Department

### D. ADJOURNMENT

## ANIMAL CONTROL COMMISSION MEETING AGENDA

April 4, 2022

\*Immediately Following the Animal Control Commission Work Session\*

This meeting will be held at or hosted from the  
Mona Lisa Drexler Assembly Chambers  
Juanita Helms Administration Center  
907 Terminal Street, Fairbanks, AK

This meeting will be conducted in-person and by Zoom or Zoom-only with consideration given to the Borough Operational Status and if the Juanita Helms Administration Center is otherwise open to the public. Please visit <https://www.fnsb.gov/406/Boards-Commissions> or contact the Borough Clerk's Office (907) 459-1401.

- A. CALL TO ORDER
- B. ROLL CALL
- C. MESSAGES

C.1. Citizens' Comments – limited to three (3) minutes  
C.1.a. Agenda items not scheduled for public hearing  
C.1.b. Items other than those appearing on the agenda

C.2. Disclosure and Statement of Conflict of Interest

### D. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of consent agenda passes all routine items indicated by asterisk (\*) on the agenda. Consent agenda items are not considered separately unless any Commission member or citizen so requests. In the event of such a request, the item is returned to the general agenda.

### E. MINUTES

E.1. \*Animal Control Commission meeting minutes from February 7, 2022

E.2. \*Animal Control Commission meeting minutes from March 7, 2022

### F. REPORTS

F.1. Report from Sandra Hill, Animal Control Manager

F.2. Update from Sandra Hill, Animal Control Manager, on the CIP Animal Shelter Replacement

### G. UNFINISHED BUSINESS

G.1. Discussion on the problems regarding control of rabbits and chickens within the borough, to include defining the problems and recommending possible solutions to the Animal Control Manager.

### H. NEW BUSINESS

H.1. Discuss and provide advice to the Animal Control Manager and Borough Mayor on administering FNSB Code regarding the leash law and dangerous animals.

### I. EXCUSE FUTURE ABSENCES

### J. COMMISSIONERS' COMMENTS/COMMUNICATIONS

### K. ADJOURNMENT

## HISTORIC PRESERVATION COMMISSION MEETING AGENDA

April 5, 2022 at 5:30 p.m.

This meeting will be held at or hosted from the  
Mona Lisa Drexler Assembly Chambers  
Juanita Helms Administration Center  
907 Terminal Street, Fairbanks, AK

This meeting will be conducted in-person and by Zoom or Zoom-only with consideration given to the Borough Operational Status and if the Juanita Helms Administration Center is otherwise open to the public. Please visit <https://www.fnsb.gov/406/Boards-Commissions> or contact the Borough Clerk's Office (907) 459-1401.

- A. CALL TO ORDER
- B. ROLL CALL
- C. MESSAGES

C.1. Citizens' Comments - limited to three (3) minutes  
C.1.a. Agenda items not scheduled for public hearing  
C.1.b. Items other than those appearing on the agenda

C.2. Disclosure and Statement of Conflict of Interest

### D. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of consent agenda passes all routine items indicated by asterisk (\*) on the agenda. Consent agenda items are not considered separately unless any Commission member or citizen so requests. In the event of such a request, the item is returned to the general agenda.

### E. MINUTES

E.1. \*Historic Preservation Commission Meeting Minutes from February 1, 2022.

E.2. \*Historic Preservation Commission Meeting Minutes from March 1, 2022.

### F. REPORTS

F.1. Reports and Communications to the Commission by Community Planning Staff

F.2. Report by Commissioners on the Historic Preservation Commission Priority Project List

F.3. Report by Chair Proue on applicability of Alaska Historic Preservation Act to FNSB funded projects

### G. UNFINISHED BUSINESS

G.1. Discussion of Pioneer Park National Register of Historic Places Nomination Status

### H. NEW BUSINESS

H.1. Review and Potential Recommendations Regarding Section 106 National Historic Preservation Act Consultation Letters

### I. EXCUSE FUTURE ABSENCES

### J. COMMISSIONERS' COMMENTS/COMMUNICATIONS

### K. ADJOURNMENT