

**EARLY CHILDHOOD DEVELOPMENT COMMISSION RECONVENED MEETING AGENDA**

July 29, 2021 at 1:00 p.m.

This meeting will be held at or hosted from the  
Mona Lisa Drexler Assembly Chambers  
Juanita Helms Administration Center  
907 Terminal Street, Fairbanks, AK

This meeting will be conducted in-person and by zoom or zoom-only with consideration given to the Borough Operational Status and if the Juanita Helms Administration Center is otherwise open to the public. Please visit <https://www.fnsb.gov/406/Boards-Commissions> or contact the Borough Clerk's Office (907) 459-1401.

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. MESSAGES**

C.1. Communications to the Early Childhood Development Commission

C.2. Citizens' Comments - limited to three (3) minutes

C.2.a. Agenda items not scheduled for public hearing

C.2.b. Items other than those appearing on the agenda

C.3. Disclosure and Statement of Conflict of Interest

**D. APPROVAL OF AGENDA AND CONSENT AGENDA**

Approval of consent agenda passes all routine items indicated by asterisk (\*) on agenda. Consent agenda items are not considered separately unless any Commission member or citizen so requests. In the event of such request, the item is returned to the general agenda.

**E. MINUTES**

**E.1. \*Minutes from June 9, 2021.**

Documents:

[06\\_09\\_2021\\_ECDC\\_Minutes.pdf](#)

**F. NEW BUSINESS**

F.1. Discussion and planning for the 2021 Family Health Fair.

F.2. Discussion on potential August meeting with the Fairbanks Family Partnership.

**G. EXCUSE FUTURE ABSENCES**

**H. COMMISSIONERS' COMMENTS/COMMUNICATIONS**

**I. ADJOURNMENT**

**J. AUDIO FILE - EARLY CHILDHOOD DEVELOPMENT COMMISSION**

[07.29.2021 ECDC Audio Track 1](#)

**K. ACTION MEMORANDUM - EARLY CHILDHOOD DEVELOPMENT COMMISSION**

Documents:

[07\\_21\\_23\\_29\\_2021\\_ECDC ACTION MEMO.docx](#)

# EARLY CHILDHOOD COMMISSION

## MINUTES

**June 9, 2021 12:00 PM**

A regular meeting of the Early Childhood Development Commission was hosted via Zoom from the Mona Lisa Drexler Assembly Chambers, 907 Terminal Street, Fairbanks, Alaska. The meeting was called to order at 12:03.

### A. ROLL CALL

MEMBERS PRESENT: Jennifer Randall, Meredith Maple, Melissa Charlie, Pam Walker and Ivane Saenz

MEMBERS EXCUSED: Joanne Spears (excused) and Rebecca Wachter (excused)

OTHERS PRESENT: Eric Holland, FNSB Staff Representative and Laura Melotte, FNSB Recording Clerk

### B. MESSAGES

#### 1. Communications to the Early Childhood Development Commission

**Mr. Holland** introduced Ivane Saenz to the commission.

#### 2. Citizen's Comments

None.

#### 3. Disclosure and Statement of Conflict

None.

### C. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of Consent Agenda passes all routine items indicated by asterisk (\*) on agenda. Consent Agenda items are not considered separately unless any Early Childhood Development Commission member or citizen so requests. In the event of such request, the item is returned to the general agenda.

### D. \*MINUTES

\*July 15, 2020 meeting minutes

**MOTION:** Moved by **Commissioner Maple**, seconded by **Commissioner Randall** that the Agenda and Consent Agenda be approved, including the minutes of the July 15, 2020 meeting.

**VOTE:** No objections

## **MEETING AGENDA AND CONSENT APPROVED WITHOUT OBJECTION**

### E. NEW BUSINESS

#### 1. Elections of Chair and Vice-Chair

**Commissioner Walker** commented that she wouldn't mind being the Vice Chairperson.

**Commissioner Randall** nominated Commissioner Maple for the Chair position. Commissioner Maple accepted the nomination.

**MOTION:** **Commissioner Walker** nominated herself for the Vice Chair position.

**VOTE:** All were in favor. There were no objections.

**MOTION:** **Commissioner Randall** nominated Commissioner Maple for the Chair position.

**VOTE:** All were in favor. There were no objections.

#### 2. Family Health Fair Update

**Mr. Holland** gave an update to the commission regarding the upcoming Family Health Fair. The fair is scheduled for September 11, 2021 at the Pioneer Park Civic Center. A question and answer period followed.

**Mr. Holland** suggested that a sub-committee of two (2) commissioners be formed to discuss the upcoming health fair further and report back at the next meeting of the ECDC.

**Commissioner Charlie** commented that she is supportive of this project and gave a brief report on an event that she was involved in recently.

**Commissioner Randall** suggested that Commissioner Charlie be on the sub-committee as she has experience in community events such as the one that she was most recently involved in.

**Commissioner Saenz** expressed her support of the health fair.

**Commissioner Maple** gave an update on what is happening at the Children's Museum and expressed her support of the health fair.

Further discussion ensued. It was determined that the commission will move forward with a sub-committee meeting in early July.

**Commissioner Walker** and **Commissioner Charlie** volunteered to participate in this sub-committee meeting.

### 3. Fairbanks Families Website Update

**Mr. Holland** updated the commission with regards to this topic.

A brief question and answer period followed.

#### F. EXCUSE FUTURE ABSENCES

None noted.

#### G. COMMISSIONER'S COMMENTS/COMMUNICATIONS

**Commissioner Randall** commented that she is glad that the commission is able to meet again.

#### H. AGENDA SETTING

#### I. ADJOURNMENT

Moved to adjourn by **Commissioner Walker**, seconded by **Commissioner Charlie**.

There being no further business, the meeting was adjourned at 12:55 p.m.



# Fairbanks North Star Borough

DEPARTMENT OF THE ASSEMBLY

Boards and Commissions Clerks

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## MEMORANDUM

**TO:** Bryce J. Ward, Mayor, Fairbanks North Star Borough

**THROUGH:** April Trickey, CMC, Borough Clerk

**FROM:** Alexis Fackeldey, Administrative Assistant III

**DATE:** August 2, 2021

**SUBJECT:** ACTION OF THE EARLY CHILDHOOD DEVELOPMENT COMMISSION MEETING OF JULY 21, 2021 AND THE RECONVENED MEETINGS OF JULY 23, 2021 AND JULY 29, 2021

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The following action was taken at the above-referenced meeting:

### APPROVAL OF MINUTES

Meeting Minutes of June 9, 2021  
**-Approved (07/23/2021)**

### NEW BUSINESS

Discussion and planning for the 2021 Family Health Fair.  
**-Discussion held (7/23/2021 and 7/29/2021)**

Discussion on potential August meeting with the Fairbanks Family Partnership.  
**-Autumn meeting with Fairbanks Family Partnership tentatively scheduled. (7/29/2021)**

**The next meeting is scheduled for August 18, 2021.**