

**\*\*REVISED\*\***

**ASSEMBLY CLIMATE ACTION COMMITTEE AGENDA**

June 1, 2021

This meeting will be held at or hosted from the  
Mona Lisa Drexler Assembly Chambers  
Juanita Helms Administration Center  
907 Terminal Street, Fairbanks, AK  
6:30 p.m.

This meeting will be conducted in-person and by zoom or zoom-only with consideration given to the Borough Operational Status and if the Juanita Helms Administration Center is otherwise open to the public. Please visit <https://www.fnsb.gov/415/Stay-Connected-with-the-Assembly> or contact the Borough Clerk's Office (907) 459-1401.

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. NEW BUSINESS**

- 3.a. Review the State of Alaska's Open Meeting Act (OMA).
- 3.b. Overview of the Assembly Climate Action Committee (Ordinance No. 2020-20-1R) and goals and objectives.

Documents:

[Ordinance No. 2020-20-1R.pdf](#)

- 3.c. Review and recommendation of draft RFP for the Climate Action and Adaption Plan.
- 3.d. Discussion of the committee's meeting schedule.

**4. COMMITTEE COMMENTS**

**5. ADJOURNMENT**

**6. AUDIO FILES - CLIMATE ACTION COMMITTEE**

[06-01-2021 Audio Track 1 \(MP3\)](#)

[06-01-2021 Audio Track 2 \(MP3\)](#)

**7. ACTION MEMO - CLIMATE ACTION COMMITTEE**

Documents:

[06\\_01\\_2021\\_CAC\\_Action\\_Memo.pdf](#)

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE DELETION OF ITEMS OR EXECUTIVE SESSIONS, IF NEEDED.

1 By: Mindy O’Neill  
2 Marna Sanford  
3 Leah Berman Williams  
4 Introduced: 03/25/2021  
5 Advanced: 03/25/2021  
6 Adopted: 04/08/2021  
7

8 FAIRBANKS NORTH STAR BOROUGH

9  
10 ORDINANCE NO. 2020 - 20 - 1R

11  
12 AN ORDINANCE AMENDING THE FY 2020-21 BUDGET BY REAPPROPRIATING \$79,700  
13 FROM THE DEPARTMENT OF THE MAYOR IN THE GENERAL FUND TO THE MULTI-YEAR  
14 GENERAL SUBFUND FOR THE PURPOSE OF FUNDING THE DEVELOPMENT OF A  
15 CLIMATE ACTION PLAN, CREATING A CLIMATE ACTION COMMITTEE OF THE  
16 ASSEMBLY, AND RESCINDING RESOLUTION NO. 2019-29 ESTABLISHING A JOINT  
17 CLIMATE CHANGE TASK FORCE

18  
19 WHEREAS, Climate is warming about twice as fast in the Fairbanks North  
20 Star Borough (Borough) as the global average, making the Borough particularly  
21 vulnerable to climate-related risks such as wildfire and destabilization of frozen soils; and  
22

23 WHEREAS, Incorporation of climate-change information in Borough  
24 planning would improve the capacity of the Borough to develop and implement policies  
25 to mitigate climate-related hazards and to plan for climate-related opportunities such as  
26 longer growing seasons; and  
27

28 WHEREAS, Resolution No. 2019-29 established a Joint Climate Change Task  
29 Force (JCCTF) to identify tasks and develop a plan to address climate change impacts on  
30 the Borough; and  
31

32 WHEREAS, Resolution No. 2019-29 established the JCCTF as being housed  
33 in the Mayor’s Office, and this administrative structure cannot be changed without  
34 rescinding the original resolution; and  
35

36 WHEREAS, The first objective of the JCCTF was to identify funding needs  
37 for developing a Climate Action Plan and identifying a path towards securing external  
38 funds to meet those needs; however, efforts to secure appropriate funding and develop  
39 a plan have not materialized as originally conceptualized; and  
40

41 WHEREAS, The full-time grant writer/coordinator position is currently  
42 vacant, and funds from salary savings can be reappropriated; this position worked on  
43 finding funding for the Climate Action Plan when it was filled; and

44 WHEREAS, Climate change impacts the health and well-being of current  
45 and future Borough residents and poses increasing economic and safety challenges  
46 including wildfire, pests and diseases, flooding, hazardous travel conditions, reduced  
47 winter recreation and transportation opportunities, and damage to infrastructure; and  
48

49 WHEREAS, Efforts to reduce carbon emissions and adapt to climate change  
50 impacts are likely to benefit Borough residents through cost savings, stable energy prices,  
51 steady jobs and local revenues, social equity, improved air quality, better public health  
52 outcomes; and  
53

54 WHEREAS, A climate action plan is the best platform to outline urgently  
55 needed comprehensive mitigation and adaptation strategies to address a changing  
56 climate; the Fairbanks North Star Borough Sustainability Commission adopted a resolution  
57 calling for action on the climate change crisis, requesting that the Assembly and the  
58 Administration create a climate action plan addressing these concerns; and  
59

60 WHEREAS, A second-class borough has land use authority, and adopts a  
61 comprehensive plan for guiding the physical, social, and economic development of the  
62 borough.  
63

64 NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks  
65 North Star Borough:  
66

67 Section 1. Classification. This ordinance is not of a general and  
68 permanent nature and shall not be codified.  
69

70 Section 2. General Fund Reappropriation. The FY 2020-21 budget is  
71 hereby amended by reappropriating \$79,700 from the General Fund budgetary guideline  
72 entitled "Department of the Mayor" to the budgetary guideline entitled "Contribution to  
73 the Multi-Year General Subfund."  
74

75 Section 3. Multi-Year General Subfund Appropriation. The FY 2020-21  
76 budget is hereby amended by appropriating \$79,700 to the Multi-Year General Subfund  
77 budgetary guideline entitled "Climate Action Plan" and by increasing Contribution from  
78 the General Fund by a like amount.  
79

80 Section 4. Lapse of Funds. Upon completion or abandonment of the  
81 project, any unexpended, unencumbered balance will lapse to the General Fund fund  
82 balance.  
83

84 Section 5. The Assembly of the Fairbanks North Star Borough rescinds  
85 The Joint Climate Change Task Force established in Resolution No. 2019-29.

86 Section 6. Assembly Climate Action Committee. The Assembly hereby  
87 establishes the Climate Action Committee as a special committee of the Assembly.

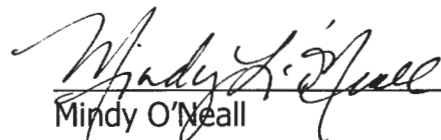
- 88 1. One member of the Assembly and five members of the public, selected by  
89 the Presiding Officer, and the mayor or designee will serve on the Climate  
90 Action Committee. The Chair shall be selected by the Presiding Officer.  
91 2. The purpose of the Climate Action Committee shall be to identify necessary  
92 tasks and develop an appropriate Climate Action and Adaptation Plan for a  
93 second-class borough and recommend a Climate Action and Adaptation Plan  
94 to the Assembly for adoption.  
95 3. The Climate Action Committee shall be afforded the opportunity to review  
96 and make meaningful input into the procurement documents prepared to  
97 select a contractor to draft a Climate Action and Adaptation Plan. Such input  
98 shall be accepted unless the chief procurement officer determines that it is  
99 inconsistent with FNSBC Title 16 or standard procurement practices. The  
100 Climate Action Committee shall also appoint a majority of any selection  
101 committee used in the procurement process. In addition, the Climate Action  
102 Committee shall be afforded the opportunity, to the extent consistent with  
103 FNSBC Title 16 and any contractual obligations, to determine whether the  
104 contract should be modified, terminated or extended.  
105 4. The Climate Action Committee shall meet at the call of the Chair. The  
106 committee shall sunset upon its recommendation of a Climate Action and  
107 Adaptation Plan for consideration by the Assembly.  
108

109 Section 7. Effective Date. This ordinance is effective at 5:00 p.m. on the  
110 first Borough business day following its adoption.  
111

112 ADOPTED THE 8<sup>TH</sup> DAY OF APRIL 2021.



119  
120  
121  
122



Mindy O'Neall  
Presiding Officer

123 ATTEST:

124  
125  
126



April Trickey, CMC  
Borough Clerk

127 Yeses: Cooper, Williams, Lyke, Sanford, O'Neall  
128 Noes: Cash, Wilson, Tomaszewski, Lojewski

FAIRBANKS NORTH STAR BOROUGH  
FISCAL NOTE

I. Request

Ordinance No: 2020-20-1R Date Introduced: March 25 2021

Abbreviated Title: Reappropriating \$79,700 from the Mayor's Department in the General Fund to the Multi-Year General Subfund for the Development of a Climate Action Plan

II. Financial Detail

Department/Division Affected: Assembly

| EXPENDITURE                                | General Fund | Multi-Year General Subfund | Total    |
|--|--------------|----------------------------|----------|
|  | FY 20/21     | FY 20/21                   | FY 20/21 |
| Professional Services                      |              | 79,700                     |          |
| Personnel Services                         | (79,700)     |                            |          |
| Contribution to Multi-Year General Subfund | 79,700       |                            |          |
| <b>Total</b>                               | <b>-0-</b>   | <b>79,700</b>              |          |

SOURCE OF FUNDING

|                                |  |               |  |
|--------------------------------|--|---------------|--|
| Contribution from General Fund |  | 79,700        |  |
| Contribution from Fund Balance |  |               |  |
| State Grants                   |  |               |  |
| <b>Total</b>                   |  | <b>79,700</b> |  |

Specify Funding Sources: General Fund – Department of the Mayor

OTHER FUNDING (PREVIOUSLY APPROPRIATED)

|  |  |  |  |
|--|--|--|--|
|  |  |  |  |
|--|--|--|--|

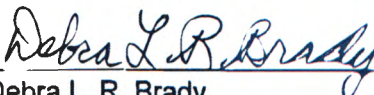
III. Project Purpose:

To fund the development of a Climate Action Plan


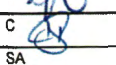
IV. Analysis of Future Liabilities and Funding Sources:

None

V. Fund Certification: I certify that funding sources are available as detailed in II above.

  
Debra L. R. Brady  
Chief Financial Officer

3/2/2021  
Date

|     |       |   |
|-----|-------|---|
| FA  | SrGLA |  |
| GA  | CA    |  |
| SpA | C     |   |
| TBM | SA    |   |



# Fairbanks North Star Borough

DEPARTMENT OF THE ASSEMBLY  
Assembly

assembly@fnsb.gov  
Main: (907) 459-1401  
Fax: (907) 459-1224

## MEMORANDUM

**TO:** Fairbanks North Star Borough Assembly  
April Trickey, CMC, Borough Clerk

**THROUGH:** Mindy O'Neill, Chair, Assembly Climate Action Committee

**FROM:** Gina Gregg, Research Assistant

**DATE:** June 4, 2021

**SUBJECT: ACTION OF THE JUNE 1, 2021 ASSEMBLY CLIMATE ACTION COMMITTEE MEETING**

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Convened at 6:30 p.m./Adjourned at 7:57 p.m.

Members Present:

Lisa Baraff, Public Member  
Terry Chapin, Public Member  
Princess Johnson, Public Member  
Stefan Milkowski, Public Member  
Melissa Sikes, Public Member  
Bryce J. Ward, Mayor  
Mindy O'Neill, Chair

Members Excused:

None

Others Present:

April Trickey, CMC, Borough Clerk  
Jill S. Dolan, Borough Attorney

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## NEW BUSINESS

Review the State of Alaska's Open Meeting Act (OMA).

**-Jill S. Dolan, Borough Attorney, provided a review of OMA.**

Overview of the Assembly Climate Action Committee (Ordinance No. 2020- 20-1R) and goals and objectives.

**-Chair O'Neill provided a review of Ordinance No. 2020-20-1R / Discussion ensued on committee goals and objectives.**



**NEW BUSINESS – continued**

Review and recommendation of draft RFP for the Climate Action and Adaption Plan.

**-Chair O’Neill provided a review of the draft RFP and RFP schedule, including a question and answer period. Committee members are to submit recommendations for changes to the RFP to the Clerk’s office by Wednesday, June 9, 2021 at 5:00 p.m. Chair O’Neill requested that the committee be prepared to discuss appointments to the Evaluation Committee at the next meeting.**

*Clerks note: This item will be taken up as Unfinished Business at the Assembly Climate Action Committee Meeting on June 15, 2021.*

Discussion of the committee's meeting schedule.

**-Discussion ensued on preferred date and times to meet.**

**COMMITTEE COMMENTS**

Mr. Chapin thanked the chair and the clerk for the draft RFP and thought it was a great starting document.

Ms. Sikes commented that the chair and clerk did an excellent job on the draft RFP.

Ms. O’Neill announced the next meeting is June 15, 2021 at 6:30 p.m.